



City of Hoonah

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Harbor Board Meeting Minutes
Monday, November 7, 2016
12:00 pm
Council Chambers

Agenda:

I. Call to order

Chairman McConnell called the meeting to order at 12:00 pm.

II. Roll Call

Members Present: Shawn McConnell, Stan Savland, Bill Miller, Bob Medlin

III. Approval of Minutes

- October 3, 2016

M/S – Bill Miller, Stan Savland to accept the minutes from October 3, 2016 meeting. Motion Passed

IV. New Business:

Harbor Board recommends that the vacant seat be filled. They also requested that an additional Board Member is added to the membership to make a six seat advisory Board. The Board felt that this would allow for members to miss on occasion and keep the Board moving forward.

The Board also advances the following individual names to asked by the Mayor to be Board Members: Jim Dybdahl, Travis Lewis and Don Green.

a. Administrators Report

City Administrator Gray gave an update on the Camera System. It is still not complete, as we are waiting for SCS to come back to Town and complete the last camera installation. SCS has given the Harbormaster access to the Camera system as of 11/8/16 ahead of the completion of the entire system. The Camera system can only record up to a month worth of recording with the present server system. As a result the recent burglary at the Harbor which occurred over a month ago cannot be researched to find any potential suspects.

The LED light installation has not netted the City any savings in our power bill as of yet. The Administrator is working with IPEC to determine why the savings have not materialized yet. The power consumption should be a substantially lower than it has over the past few months.

- Harbor Department Update

Harbormaster Mills updated the Board on activities within the Department. She has issued billing for the Crab pot storage for the year. The Travel lift has picked 134 boats so far this season, vs 120 for all of last year. The Harbormaster is anticipating that they will have an additional 6 boats before the end of the year.

Grid repair is on hold until the materials show up in town. The Security Gate will be installed once the Loaders have been repaired. The Harbormaster will lock up the gate on the AML/Freight side of the HMIC yard.

-Board Comments

Board requested that the Harbormaster issue letters and begin impounding proceedings to all severely delinquent Harbor users, i.e. Cyrus which has never paid any moorage since tying up in the Harbor, Mac's Choice and all others in the same category.

City Administrator will work with Karen Mills to develop a plan to have the Mary Joanne removed from the HMIC yard.

The Board asked if we could research buying additional storage capacity on the City Server to allow for additional storage of recordings.

The question was posed to the Harbormaster about who is responsible for cleaning the HMIC restrooms? The Harbormaster did not have an answer but would get back to the board about that issue.

Board asked that administration add potential rate increases for HMIC lift and storage fees for upcoming December meeting. Also would like to investigate the idea of increasing the rental fee for AML's use of the Blue warehouse.

Board has concerns about the current work schedule of the three Harbor Employees. All three are currently working M-F and the Board would like to

explore a staggered schedule so that we have 7 day a week coverage for the Harbor staff. The Harbormaster will work on a schedule and present options to the Harbor board in December.

Included in this discussion was the snow removal staffing. The board indicated that they would like to have the full time staff, complete as much of the snow removal work in house to keep the salaries within budget. They would like to have the Harbor staff plow the docks and operate the snow blowers and keep the parking lot plowing up to the Public Works staff. The HMIC Yard should only be plowed after all the docks have been cleared as the yard is not a priority in heavy snow situations.

The Board asked that the Staff investigate a maintenance plan for meter bases to ensure that the meters are serviceable. The City Administrator will investigate the potential for turning over the power sales back to IPEC and what that might look like for the Harbor. He will report back the discussion to the Board in December.

The Board also asked that a maintenance plan get developed for the Harbor. This will need to be developed by the Harbor Department.

V. Adjourn

Meeting adjourned at 1:45 pm.