

Planning & Zoning Commission Meeting

Thursday, June 28, 2018

Meeting Minutes

Commissioners present: Courtney, Greenwald, Kveum, McConnell, Miller, Meserve and Morrison.

Quorum present. **Commissioners absent:** See

Others present: Councilmember Savland; Jackie Dick, John Lacy (telephonic)

City officials present: City Administrator Gray; Asst. City Planner Harrison

I. Call to order:

1. Chair Greenwald called meeting to order at 7:00 p.m.

2. Approval of agenda/minutes:

M/S: Miller/Meserve to “approve meeting minutes of April 26, 2018”. None opposed.

Motion carried.

II. Old Business: None

III. New Business:

1. Lot Purchase Request Block E – Dalton Subdivision -Phase I [Joe Clerget]:

Mr. Clerget had submitted a written request to purchase Lot E of Dalton Creek Subdivision Phase 1. This lot has not been platted. It is approximately 110k square feet and has the water/sewer and electricity capability. Discussion ensued, and Commission recommend that these lots be advertised as an open-bid purchase process.

M/S: Meserve / McConnell to direct Administration to move forward with arranging for this lot to be platted/parceled into 4-6 lots. Polled vote 7 Yay, 0 Nay—Motion carried.

2. Tideland Property purchase -Lot T-4 [John Lacy]:

Mr. Lacy had submitted a written request to purchase Lot T-4 of Tideland portion Plat No. 87-21. Per code, this lot needs to be appraised. Also need State Right-Of-Way (ROW)—K. Meserve to assist Administrator Gray make contact and get information. Discussion ensued.

M/S: McConnell /Kveum to direct Administration to move forward with arranging for this lot to be appraised. Polled vote 7 Yay, 0 Nay—Motion carried.

3. Dissolve Property Line – 217 A/B Hemlock Drive [Esther Heath]: Per email, Ms. Heath withdrew this request. No action necessary.

IV. 2018 Capital Improvement Projects: None

V. Planning & Zoning Chapter Code Review: None

VI. Adjournment:

1. Additional Topic/Items for future Agendas:

a. The draft Plat of parceled Lot E of Dalton Subdivision—Phase I is to be returned for approval by P & Z.

b. Commission requested no meeting in July unless necessary.

2. Meeting was adjourned by Chair Greenwald at 7:26 p.m.