



City of Hoonah

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## **PUBLIC NOTICE**

### **Harbor Board Meeting Monday, December 5, 2016 6:00 pm Council Chambers**

#### **Agenda:**

**I. Call to order –**

Meeting called to order by Chair McConnell at 6:00 pm

**II. Roll Call**

Members present- Shawn McConnell, Stan Savland, Bill Miller, Travis Lewis.

Staff Present- Harbormaster Sherry Mills, City Administrator Dennis Gray, Jr.

**III. Approval of Minutes**

- November 7, 2016

M/S – Stan Savland, Bill Miller to accept meeting minutes from November 7, 2016. Motion carried

**IV. New Business:**

**a. Administrators Report**

City Administrator Gray gave an update on the annual Travel Lift inspection conducted Kendrick Equipment. The machine is in excellent shape and only one maintenance item was noted. All the cables, sheaves, straps, hydraulics and controls are working as designed and within limits. We do have a manifold that seems to be leaking and are waiting for the quote to come back.

The Plan is to have Kendrick come back in a few months to complete the install and hold operator certification for both John Thein and the new hire that will be replacing our outgoing Harbor staff.

**The City has posted and closed the posting for the Harbor Staff vacancy. We received 8 applicants and have selected 4 for a follow up interview. Those interviews will be conducted the week of December 7<sup>th</sup>-9<sup>th</sup>.**

**We have feedback from vendors that work in the yard currently. They would like for the City to pursue a dry work area constructed of containers and a Quonset hut roof structure. This feature would keep our yard working year round and allow for larger repairs to occur in the fall/winter/spring when the weather is poor. City Staff will look at trying to complete this work in the near future.**

**b) Harbor Department Update**

**a. HMIC Rate Study**

**City Administrator Gray presented analysis work of lift fees and storage fees of four other Boat Yards. Those yards are in Sitka, Wrangell, Kodiak and Port Townsend. The analysis indicates that the lift fees are a bit low and the storage fees are extremely low. The proposed lift fees were accepted as presented and are as follows.**

**0 – 80 ft will be \$15.00 per foot, 71ft-89ft will be \$16.00, 90ft and up will be \$18.00 per foot. An environmental fee of \$1.00 per foot will also be charged for each vessel.**

**Storage rates will change from a square foot charge per month to a per foot per day charge. With a minimum charge of 40 foot for vessels under 40. This minimum charge was instituted because these smaller vessels are blocking use by larger vessels and they have the ability to be hauled in other private yards in Town.**

**The Harbor Board also wanted to create a high season and a low season charge for storage. The concept is to allow for winter time storage but encourage boat owners to get back in the water so that spring time work can occur for the maximum number of boats during the high season. The dates for the high season are from April 15<sup>th</sup> to July 31<sup>st</sup> and off season dates will be August 1<sup>st</sup> to April 14<sup>th</sup>. The high season rates will**

be \$1.00 per foot per day and the off season will be \$.30 per foot per day.

The Harbor board also wanted to include a new prohibition on continuous long term storage over a year. If a boat stays in the yard over a year, the rate will now be \$2.00 per foot per day and after 2 years, the boat will be evicted by any means allowed by City Code.

M/S Stan Savland, Bill Miller to accept the rates as proposed with the changes noted. Motion carried. The proposed resolution and rates are attached.

**b. Derelict Vessels Update**

No updates at this time from Harbormaster

**c. Staffing Allocation**

John Thein will be going back to 5 , 8 hour shifts next week and new hire will be scheduled accordingly.

**d. IPEC Assumption of Harbor Power**

City Administrator Gray provided an update on the possibility of having IPEC assuming billing control of meters at the Harbor. IPEC can assume the control once we make the request. It was discussed at length and Administration was asked to have this action implemented in the spring.

**e. Mary Joanne**

The owner of record is trying to sell the vessel for salvage and hopes to have it done soon.

**f. Increase AML Rent- Blue Warehouse**

City Administrator Gray presented the existing rates being charged to AML for upland land use and for 601 square feet of the blue warehouse building. AML is currently being charged \$8,100. This rate effectively is the lease rate for the land portion only. We are looking to increase the rent for the office and storage for going rates that the City charges to the State of Alaska. That rate is \$2.00 per square foot. Will keep the board apprised of the increase efforts.

**g. Restrooms-HMIC**

**City Administrator Gray is investigating have the City Hall, Harbor Building and HMIC restrooms be cleaned by Contract labor. This will ensure that all the facilities are clean.**

**h. IPEC Power Bill**

**Update from the City Administrator regarding the existing power charges to the Harbor. City has 20 street lights that we pay for city wide but those 20 street lights have been assigned by IPEC to one of the Harbor accounts by a random reason? Most of those street lights will be transferred to the City Hall account so that the effects are impacted on the General Fund and not the Harbor account. This will help the Harbor and its efforts to maintain its budget.**

**V. Adjourn**

**Motion to adjourn at 7:20 pm.**