



## City of Hoonah

P.O. Box 360 Hoonah, AK 99829 (907) 945-3663 Fax (907) 945-3445

## **COMMITTEE AS A WHOLE MEETING MINUTES**

**October 6, 2016 7:00pm  
In Council Chambers**

### **Agenda:**

- I. Call to Order-** 7:00 pm
- II. Roll Call-** S. McConnell-present, M. Erickson-present, E. Phillips-present, A. Wilson-present, B. Starbard- present (telephonically), S. Savland-absent. Administrator Gray, Clerk McKillican and members of the community also present. Mayor Skaflestad- absent.
- III. Committee Updates -** Canvass Board- Election results for 3 yr. council seat- Amelia Wilson, 2 yr. council seat- Shawn McConnell, 1 yr. council seat-Stan Savland, 3 yr. School Board- Heidi Jewell and Jaime Erickson. Having a runoff for Liquor Board between Arlen Skaflestad and Sandy Howard. Runoff for 3 yrs. council seat between Gus Skaflestad, John Murray and Lori Fanning. Tentative date for runoff is October 20, 2016. Budget- Looking into phone issues to bring down the excess cost and starting to prepare for next year's budget. All departments are pretty much running the way they should be except for Public Safety. Working on a way to get EMS billing up to date so the money can be collected. Harbor Board- Primary issues are maintenance related. Quite a few issues that need to be dealt with like getting caps on the pilings and other repairs as budget allows.

### **Items of Business:**

**Appointment of Council Members to Human Resources Committee-** Main reason for the committee is to deal with some personnel issues. Moved by McConnell, Seconded by Wilson to appoint Councilmembers Phillips and Erickson to the Human Resource Committee and move on to council for approval.

- a) **Ordinance 16-10-12 An Ordinance Adopting Chapter 3.04 Section 3.04.015 (a) (b)**
  - (c) **Meeting Minutes-** After discussion from the council it was decided that the recordings are part of our history and they would like to keep them. Would like to have them for people who might want to come in and listen to people that are no longer with us. Ordinance dies in committee. Councilmembers agreed that we should digitize the recorded minutes. Moved by Wilson, Seconded by Erickson to digitize old council recordings and keep them permanently. Send to council for approval.
- b) **Tom Hlavnicka Lot Trade: Lot 9 of Block 2 for Property between Actual Property Line and Real Edge of Hemlock-** Recommendation from P&Z to approve. Moved by Erickson, Seconded by McConnell to move on to council for approval.
- c) **Bryce Tyler Purchase Request of Land Directly behind His Current Property-** Recommendation from P&Z to have council approve offering the strip of land behind the homes to each homeowner at a fair market value. Area is too steep for the city to build on. Moved by Phillips, Seconded by McConnell to send on to council for approval to include offering the adjacent property to the homeowners on that strip at a fair market value.

- d) **Marijuana Information Update** – Mayor submitted an email from Ryan Wilson for council. Council stated that these updates can wait until we have a workshop on the issue.
- e) **Public Safety Budget**- Department is going to be over budget. Chief is going to develop a plan on how to address that and changes for the future budget. Council then discussed the officer and ½ a dispatcher getting paid out of excise tax from May- June. Chief McKillican stated that he just found out that the money hasn't been taken from excise tax for those two and couldn't tell you why. Administrator Gray explained that 2 months of the Chiefs salary was taken out since that was comparable to 4 months of Officer Huskey's wage and since the Chief works during cruise ship days they thought that would be the best. Councilmember Wilson wants administration to look into what is acceptable or not so that things are being done the right way. If the council had approved the payment to go to an officer and ½ a dispatcher then how can we change it to paying the Chiefs wage out of it. Councilmember McConnell stated that next year the council needs to be specific on what the city will be paying and for how long. Once that is done it's not the states place to tell us which office or dispatcher we choose to pay out of excise tax. That is the city's decision. Councilmember Phillips asked Administrator Gray to fix the current budget to include the officer and ½ a dispatcher getting from excise tax for the months of May-Sept. and then they will be able to see where the department is actually at and make decisions from there. Administrator Gray said that he would have those numbers updated so that the Chief can move forward with a plan.
- f) **Library Updates**- None
- g) **Gym and Pool Updates**- The mechanical room was getting power from the school. The city had no idea until the breaker was turned off one day. We had an electrician look at it and he was able to separate it. Pool is getting used a lot. Now open Mon/Wed/Fri/Sat/Sun. Kris had to put 3 lifeguards on Saturdays because it's so busy. Kids pay \$2.00 and adults pay \$4.00 for use.
- h) **Tunnel Project Updates**- Attorney is talking to HIA's attorney. EPA will be sending a ruling next week. Main ruling is that the tribe has to remove the rock within 90 days. Wilson- Any idea when the work on the tunnel is going to start? Administrator- No, had PND engineer take a look at the project but they are waiting on as-built from the tribe and not really getting much cooperation from them. Attorney should be meeting with you next council meeting. Should be meeting with attorney at the next council meeting to update the council.
- i) **Potential Agenda Items for Council Meeting**
  - Moved by Phillips, Seconded by Erickson to put emergency siren back up. Forward to council for approval. Council thinks this is important in case there is a tsunami or another major disaster.
  - Moved by Wilson, Seconded by Phillips to appoint another council member to liquor board. Forward to council.
  - Moved by Phillips, Seconded Erickson to review the city's charter with the liquor board. Forward to CAAW to discuss.
  - Moved by Phillips, Seconded by Erickson to have administration send monthly newsletter sent out with the monthly billing. Forward to council.

**III. Adjourn- 8:09 pm**