



City of Hoonah

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Harbor Board Meeting Minutes

Monday, May 1, 2017

I. Call to order

Meeting called to order at 6:00 pm by Chair McConnell

II. Roll Call

Members Present – Chair Shawn McConnell, Bill Miller, Travis Lewis, Stan Savland.

Member Absent – Bob Medlin

Others Present – Harbormaster Andy Gray, City Administrator Dennis H. Gray, Jr, Jackie Dick, Steve

III. Approval of Minutes

- April 10, 2017

M/S- Bill Miller, Stan Savland to accept the minutes from the April 10, 2017 meeting.

All Ayes – motion passed.

IV. New Business:

a. Administrators Report

Administrator Gray provided an update on Harbor department issues.

Kendrick Equipment Technician arrived last week for an inspection of our Machine and operator training. The Technician that showed up was not our usual Tech and gave a thorough review of our Machine. He determined that our Machine has not had any service work on the top end of the Machine and as a result our slings have not been tracking well. It needs to be serviced and lubed on a regular basis. The bolts on the Machine have not been re-torqued since it has been installed, and we need to have all the bolts re-torqued. The guards on the machine have been removed and not re-installed. The guards stop from operators or people from getting pinched in exposed sprockets and provide rain protection for motors and gears. Staff will be re-installing those guards. Our Wire rope is original and is showing signs of bleaching which indicates that the interior of the wire is rusting. The Technician has not condemned our wire rope but he is advising us to replace the wire as soon as possible. We will be ordering that wire rope this week.

Grid work has been started and the first 6 bents have been completed. The Staff will start work on replacing individual bents and progress through the rest of the grid as work schedules allow.

The City has also filled its seasonal Kiosk/Harbor staff position. We have hired Jeff Sato for that position. He will be working at the Harbor whenever he is not working the Kiosk during the Cruise ship days.

City has also hired a custodian for cleaning the Harbor, Yard and City Hall. Jamie Jack has been hired to fill that position.

Board Comments –

Chair McConnell brought up the issue of giving annual moorage slip holders a discount on travel lift fees. Topic was discussed with various scenarios.

Board member Savland identified his four top priorities for the new Harbormaster;

- 1) Focus on Billing and Revenue
- 2) Keep a safe and organized Harbor
- 3) Operate an efficient Harbor
- 4) Advertise our Travel lift in Juneau & Sitka

Board Member Lewis asked if we can try to get more concrete repairs completed in the coming season, as we still have more work that needs to be done.

Chair McConnell asked if we can remove the old telephone booth platform as it is a trip hazard and safety concern with the exposed nails. Public Works Staff will address this when the install the new welcome to Hoonah signs at the Harbor.

We need to install a drum or tank for receiving waste anti-freeze. Currently we do not have one and the antifreeze ends up in our waste oil drum or left in buckets exposed to the elements. Staff will get a drum out to collect waste anti-freeze.

Topic of rent a boards was raised by the board. What do we do with owners that rent boats for living quarters? Administration will research the topic further.

M/S – Stan Savland, Travis Lewis to offer 25% discount on Haul-out fees and three days of storage for Annual Moorage Holders.

Voice vote – all ayes – Motion passed.

M/S – Stan Savland, Travis Lewis to add 50 feet of unloading zone to the face of the downtown dock, day use only 6am to 6pm.

Voice vote – all ayes – Motion passed.

Chair McConnell raised this topic of trying to get our Harbor listed with Yachting publications and or the Seattle boat show.

V. Adjourn – Meeting adjourned at 7:20 pm