



City of Hoonah

P.O. Box 360 Hoonah, AK 99829 (907) 945-3663 Fax (907) 945-3445

PUBLIC NOTICE
Harbor Board Meeting
Minutes
Monday, March 7, 2016
6:00 pm
Council Chambers

Agenda:

I. Call to order – 6:00 pm

II. Roll Call

Members Present – Chair Shawn McConnell, Bill Miller, Bob Medlin, Stan Savland by telephone.

Members Absent – Bill Veler

Staff in attendance – City Administrator- Dennis H. Gray, Jr., Harbormaster – Sherry Mills, Asst. Harbormaster – Arlen Skaflestad.

Public – Travis Lewis

III. Approval of Minutes

- February 1, 2016; February 9, 2016

Motion by Bill Miller to accept minutes, 2nd by Bob Medlin.

Motion passed.

IV. New Business:

a. Administrators Report

- Security Cameras

Administrator Gray gave an update on the security camera project that is being developed in concert with Southeast Communications Services. The concept is to have SCS install and maintain the cameras at no charge to the City. Three

cameras will be located at the Haul-out location, three at the Downtown float, two at the Inner Harbor Transit Float, three on the north dock approach , four at the south dock approach. Chair McConnell asked that we have one more additional camera installed at the Haul out location to capture the users of the Barge Ramp, so we can be sure that we are collecting all of the wharfage fees possible.

- Software Update

Administrator gave an update on the progress of the software installation. The process is slower than expected due to the different modules that need to be used to be installed. The expected completion date should be the end of March.

- Snorkel Lift

The lift has been purchased from Tyler Rental and is onsite and being used already. It has been added to our insurance policy.

b. Harbor Department Update

- Harbormaster Mills provided an update on the maintenance projects completed over the past month. The cranes have been repaired and installed back into the original locations. The tubing and other supplies needed to move the power packs for the cranes are now in Town and they can begin the process of moving the power packs away from the cranes for better use.
- Staff also worked on the barge ramp to allow the AML skeg barge easier access to the facility. They accomplished this by pulling the toe of the slope in and made the ramp steeper per AML recommendations.
- Water was turned back on to the floats.
- Staff will be moving the Waste oil container to the long term parking area , where it might be better suited.
- Harbormaster has been busy with the Software install and getting the billing completed again.

c. Privatization of Travel Lift; Review Draft Request for Proposal
The Board members reviewed the draft RFP and only found error that needed to be fixed prior to sharing the RFP.

The Board asked that we send the RFP out to the following business owners: Greg Garrison, Greg Updike, Don Sirroc, Harri's Plumbing and Heating, Channel Construction. They also asked that the RFP is advertised in the Newspapers.

Harbor Board Comments –

Chair McConnell asked that the Staff look at a few projects as we move forward into the year.

- Look at installing Pile caps on the 40 ft. piles to help mitigate the bird and bird excrement problem.
- Cut off the metal strips on the gangway to help solve some of the harbor carts repair challenges. Possibly upgrading the entire ramp to a flat textured surface vs. the metal cleats.
- Waste Oil – Repair the cover on the tank so it is fixed to the tank and does not fall off. Also install signage directing users to not dump anything but oil into the tank. Plainly direct user to not dump oil absorbent pads, oil filters and or paper towels into the tank

Board Member Savland had two items for ongoing discussion:

- Consider installing water on the end of the Transit float to help with summer users.
- Discuss a tax cap for Haul out users so that we can try to draw in vendors at our facility. Board agreed to keep this as an ongoing discussion item.

V. Adjourn – Motion to adjourn – 7:15 pm.