

Planning & Zoning Commission Meeting

Thursday, October 26, 2017

Meeting Minutes

Commissioners present: Chair Greenwald, Vice-Chair Kveum, Commissioners Courtney, Meserve, Miller and Morrison. Commissioner McConnell (telephonic), Quorum present.

Commissioners absent: None

Others present: Stan Savland, Kenneth K. Skaflestad; City Administrator, Dennis H. Gray Jr. and Doania Harrison, Assistant City Planner.

I. Call to order:

1. Chair Greenwald called meeting to order at 7:02 p.m.
2. Thomas Courtney swore in by Chair, Gordon Greenwald as New Commissioner.
3. Approval of agenda/minutes:
 - a. Updated agenda provided (updated 9/27/17)
 - b. M/S: Nadine Morrison/Kenneth Meserve to “approve minutes from September 28, 2017”. None opposed. Motion carried.
 - c. November Meeting Conflict Schedule: Thanksgiving holiday November meeting changed to **November 16, 2017 at 7:00pm**.
The 2018 monthly meeting schedule provided.

II. Old Business:

1. Parking Ordinance Review [Chapter 18.02.040]: A local multi-family dwelling (commercial) has been reported to have inadequate parking stalls for number of dwellings.
 - a. Amend Ordinance: 18.02.040:
 - i. M/S: Nadine Morrison/Kenneth Meserve to “1) amend Ordinance Chapter 18.02.040 Commercial Section C. General Provisions #8 by removing multi-family to now read: New hotels, motels or lodges that require conditional use permits shall provide one parking stall for every two dwelling units constructed **and** 2) Adding Chapter 18.02.040 Section C. General Provisions #9 “New multi-family developments that require conditional use permits shall provide one parking stall for every single dwelling unit constructed.” None opposed. Motion carried.
2. Signage Ordinance Review [Chapter 18.09]: Commission reviewed Ordinance. Discussion of code purpose, violations and enforcement. No amendment recommendation.
3. Planning & Zoning Chapter Code Review:
 - a. Amend Ordinance: 18.02.050:
 - i. M/S: Nadine Morrison/Bill Miller to “1) amend Ordinance Chapter 18.02.050 Commercial Section C. General Provisions by removing #6 “Where commercial and industrial uses are next to residential uses there shall be view obscuring

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planting strip of a width sufficient to adequately screen the commercial or industrial uses from the residential uses” because this ordinance cannot and is not being enforced. None opposed. Motion carried.

b. Amend Ordinance: 17.28.150:

- i. M/S: Kenneth Meserve /Nadine Morrison to “1) amend Ordinance Chapter 17.28.150 Lots and blocks Section B. Lot Dimensions and Arrangement #1 to match 18.02.030 General Residential (GR) Section D: “six thousand (6,000) square feet”. None opposed. Motion carried.

III. New Business:

1. COH Kiosk Relocation for next season: The agreement between Icy Strait Point and City of Hoonah currently prohibits local businesses from soliciting or placing advertisement flyers in the Kiosk thus minimizing local business exposure to guests. Discussion of possible locations for the kiosk in future seasons to include: 1) outside the ISP main entrance; 2) out in front of the carving shed building where the busses stop; or 3) between City Hall and the L Kane store.
2. RFP for Public Restroom Facility: The City of Hoonah posted a RFP for Public Restroom Facilities for the design, permitting, site preparation, construction and commissioning of the facility in accordance with the approved design. One will be a stand-alone facility located near the Blue warehouse dock and the second will be adjoined to City Hall. There will be a non-mandatory pre-proposal meeting for interested firms on November 10, 2017 and the final deadline to submit proposals is November 30, 2017.

IV. 2017 Hoonah CIP Priorities and Project List:

1. Hoonah CIP Priorities and Project List: The Commission reviewed and discussed both the 2017 CIP Priorities and the Project List.
2. The 2017 CIP Priorities are those ranked projects identified in the 2017-2027 Hoonah Economic Development Plan.
3. The Commission identified 5 Categories for the Project List. Assistant City Planner is to revise and Commission will review the revised working document at the next meeting.

V. Adjournment:

1. Meeting was adjourned by Chair Greenwald at 8:58 p.m.