

## Planning & Zoning Commission Meeting

Thursday, September 28, 2017

7:00 p.m.

Meeting Minutes

**Commissioners present:** Chair Greenwald, Vice-Chair Kveum, Commissioners Meserve, Miller and Morrison, Quorum present.

**Commissioners absent:** Commissioner McConnell

**Others present:** Mayor, Kenneth K. Skaflestad, City Administrator, Dennis H. Gray Jr.

### I. Call to order:

1. Chair Greenwald called meeting to order at 7:00 p.m.

### II. Approval of minutes:

1. M/S: Bill Miller/Nadine Morrison to approve minutes from August 24, 2017.  
None opposed. Motion carried.

### III. Old Business: None

### IV. New Business:

- A. Purchase Request / Patrick Savland: Written request received on September 18, 2017 to Purchase IC 253 (Tract 12 Adjacent to USS No. 2595) which is West of Mr. Savland's property at 722 Airport Road.  
Commission recommendation to deny request due to zoning as Parcel is Public Facilities. None opposed.
- B. Additional Duties for Commission: Mayor Skaflestad issued Executive Order 9-5-17A of additional duties to the Commission's functions.  
Commission agreement to adopt additional duties and monthly review of 2017 Hoonah CIP Priorities. None opposed.
- C. Planning & Zoning Open Seat: Thomas Courtney to sworn in at the next Commission meeting October 26, 2017.
- D. Policy Review—Right of Access and Land Locking: Prior to Plat acceptance or land sales/or subdivision, the legal Right of Access to current owners must be considered to avoid land locking.

### V. Additional Items of Discussion / Request for Additions to Upcoming Agenda(s):

1. Kiosk Relocation for next season
2. Signage Ordinance Review {Chapter 18.09}
3. Parking Ordinance Review [Chapter 18.02]
4. Planning & Zoning Commission Chapter Code Review [Titles 15 – 18]
5. Alaska Planning Commission Handbook

### VI. Adjournment:

1. Meeting was adjourned by Chair Greenwald at 8:08 p.m.