

City of Hoonah

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City Council Meeting Minutes
October 13, 2016
7:00pm in Council Chambers

- I. **Call to Order- 7:00 pm**
- II. **Roll Call-** A. Wilson-present, S. McConnell-present, M. Erickson-present, S. Savland-present, E. Phillips-present, B. Starbard-present. Quorum present. Mayor Skaflestad, Clerk McKillican, Administrator Gray and members of the community also present.
- III. **Pledge of Allegiance**
- IV. **Agenda Revisions-** Moved by Erickson, Seconded by Phillips to move the swearing in of newly elected council members to the top of the agenda. Passed unanimously by polled vote.
- V. **Swearing in of Recently elected Council Members-** Councilmembers Wilson, Savland and McConnell sworn in by Mayor Skaflestad.
- VI. **Approval of Consent Agenda – Moved by Erickson, Seconded by Phillips to approve the consent agenda. Roll Call Vote: S. McConnell-yes, S. Savland**
 - I. **Minutes Reports –** CC August 22, 2016, CAAW September 1, 2016, CC September 15, 2016
- VII. **Reports**
 - A. **Mayors Report-** Gave an update on the water transmission line. Sewer treatment plant is now fully funded per grants. Will also be getting a new pumper truck, sewer pipe leak study and possible repairs. Trying to possible get a portable treatment plant to help with the issues we've been having at ISP. Once we can get a pump and piping system to ISP we can use the portable one below the Coho subdivision. City is starting a public safety committee as an advisory to the mayor's office and will consist of Andy Savland, Chief McKillican, Paul Camolli, Administrator Gray and consultant Greg Russell. Senator Sullivan was impressed with Hoonah when he visited here. He is taking up causes of at least two Hoonah veterans who have had issues with the VA. Had people come in and look at a reflector site for broadband internet in Hoonah. There is retroactive funding we can use through ERATE. Appointed Mary Erickson to another term of Vice-Mayor. Would like a council member to attend the AML conference. Let mayor know if you are interested.
 - B. **Administrators Report –** Harbor changed over to Xpress bill pay. This system allows partial payments to be made. Need to replace remote control for our travel lift, cost of that is \$8, 000. Also having our annual inspection done by Kendrick on the travel lift. It's been 2 years since we've had one. Previous system wouldn't allow that. City had an ISO inspection and rating remains the same. Mechanical room at the pool was hooked into the school and we had an electrician come in and repair that. EMS billing is still in progress with SEARCH. They will take direct bill SEARCH recipients only and the city will have to invoice out anyone else that isn't covered by SEARCH. Should be done ready to go by the first of the year. IPEC bringing 12 people from Kake to look at our hydro plant. 2 million dollar project being done at senior housing that will last all winter. Recently elected to Southeast Conference board of directors.
 - C. **Budget and Committee Reports-** Councilmember Wilson reported on the budget stating that most departments are doing really well and within their budgets. Department of

Public safety is over budget but working on a plan to address that. The city is also looking into a way to reduce the high telephone cost that departments are paying. Department heads are currently looking over budgets now to prepare for the upcoming year. Administrator Gray also updated the council on the audit. Still waiting for the state to finalize some things and then we will be receiving our PILT and Revenue Share in the amount of \$300, 000.

D. Project Updates – Working on a grant to complete Kikladee Park that is 50-50 match. The city can include previous work done for the match.

VIII. Communications/Public Appearances- None

IX. Public Hearing- None

X. Ordinances and Resolutions

- I. Resolution 16-10-10 A Resolution Designating Canvass Board Duties to Two City Council Members for Canvassing the Results of the Special Runoff Election to be Held October 20, 2016 –** Councilmembers Wilson and Erickson chosen to be on the canvass board. Moved by Erickson, Seconded by Phillips to approve Resolution 16-10-10 as written. Roll Call Vote: A. Wilson-yes, M. Erickson-yes, E. Phillips-yes, S. Savland-yes, S. McConnell-yes. 5 yes 0 no. Motion Carries.

XI. Old Business - None

XII. New Business

- I. Approval of Tom Hlavnicka Lot Trade-** Moved by Erickson, Seconded by Phillips to approve the lot trade for Tom Hlavnicka. Roll Call Vote: E. Phillips-yes, M. Erickson-yes, S. Savland-yes, S. McConnell-yes, A. Wilson-yes. 5 yes 0 no. Motion Carried.
- II. Approval of Bryce Tyler Land Purchase at Fair Market Value to Include Offering Land Purchase to Neighbors-** Moved by Phillips, Seconded by Erickson to approve the Bryce Tyler land purchase to include offering same purchase to neighbors at fair market value. Roll Call Vote: s. Savland-yes, E. Phillips-yes, S. McConnell-yes, A. Wilson-yes, M. Erickson-yes. 5 yes 0 no. Motion Carried.
- III. Schedule Time and Date for Canvass Board –** October 21, 2016 at 1pm
- IV. Schedule Special Meeting for Runoff Election Certification –** Meeting scheduled for October 28 at 5pm. Passed Unanimously by Polled Vote. Councilmember Wilson asked if there was a way we could hold a candidate forum for the candidates that are in the run off. Mayor- We can offer City Hall to them for an hour if the candidates are interested. Don't want to get too involved to seem like we are campaigning for them.
- V. Appointment of Mary Erickson and Ed Phillips to HR Committee-**Moved by Erickson, Seconded by Phillips to appoint councilmembers Erickson and Phillips to the HR Committee. Councilmember McConnell asked the Mayor to clarify what this Committee for. Mayor stated that it is for helping with policy and procedure updates. Council still isn't clear on the duties for this committee. Moved by Phillips, Seconded by Erickson to amend the motion and send back to Administration and then to CAAW. Motion Carried by Unanimous Polled Vote.
- VI. Digitizing Old Recorded Minutes-** Moved by Erickson, Seconded by Phillips to digitize old recorded minutes. Discussion: Too much history with the old minutes to throw out. The history shows where things began and brought us to where we are now. Mayor- Civil litigation is a huge issue these days and advises that we get more information regarding this from our attorney. Council agreed that the old minutes have to must historical value and they would like to keep them. Roll Call Vote: A.

Wilson-yes, M. Erickson-yes, E. Phillips-yes, S. Savland-yes, S. McConnell-yes. 5 yes 0 no. Motion Carried.

VII. Emergency Siren Replacement – Moved by Erickson, Seconded by Phillips to send siren replacement back to CAAW with more information from administration. Motion carried by Unanimous Polled Vote.

VIII. Liquor Board Appointment- Mayor Skaflestad appointed Amelia Wilson, Ed Phillips and the new council member that is elected in the October 20 runoff

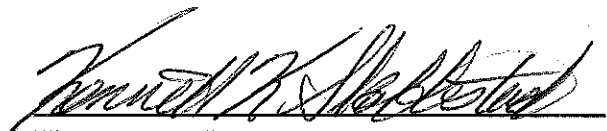
IX. Hoonah Economic Development Committee Appointment – Mayor Skaflestad appointed Chelsea Pollow and Mary Erickson.

X. Mayors Monthly Newsletter – Moved by Erickson, Seconded by Phillips giving Mayor Skaflestad the directive to put out a monthly newsletter to the public. Roll Call Vote: E. Phillips-yes, S. Savland-yes, S. McConnell-yes, A. Wilson-yes, M. Erickson-yes. 5 yes 0 no. Motion Carried.

XIII. Council Comment- Councilmember Wilson wanted an update on what we are doing with concessions in the gym. Kris Skaflestad stated that it is \$50 dollars to rent the concessions, the school has the first option to rent but if they don't take it then anyone can rent it and to see her for that. Councilmember Wilson – Appreciate the opportunity to serve on council and the past 3 years she has learned quite a bit and is happy to serve the community in this capacity and appreciated the opportunity to serve again. Councilmember Savland also thanked the public for voting him in.

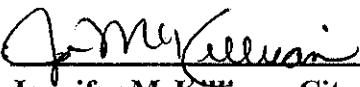
XIV. Adjourn- 8:32 pm

PASSED AND APPROVED THIS 22nd DAY OF NOVEMBER, 2016



Kenneth K. Skaflestad, Mayor

ATTEST



Jennifer McKillican, City Clerk

