

City of Hoonah

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City Council Meeting Minutes
November 22, 2016
7:00pm in Council Chambers

- I. **Call to Order-** 7:01 pm
- II. **Roll Call-** M. Erickson-present, A. Wilson-present, E. Phillips-absent, S. Savland-present (telephonically), G. Skaflestad-present, S. McConnell-present (telephonically). Quorum present. Mayor Skaflestad, Administrator Gray, clerk McKillican and members of the community also present.
- III. **Pledge of Allegiance**
- IV. **Agenda Revisions-** None
- V. **Approval of Consent Agenda** – Moved by Erickson, Seconded by G. Skaflestad for the approval of the consent agenda. Passed unanimously by polled vote.
 - I. **Minutes Reports** – Canvass Board October 5, 2016;Special CC October 6, 2016;CC October 13, 2016;Canvass Board October 21, 2016;Special CC October 28, 2016
- VI. **Reports**
 - A. **Mayors Report-** Further cuts to state revenue sharing, PILT, PERS and TRS liability on the part of the employers. Talk of some revenue based things from the governor's office. Some nominal support for a state income tax. Attended the AML conference and hard drug epidemic was a huge topic at the conference. State wide effort and initiative to deal with this. Need local awareness, local education and local law enforcement to deal with this. Have to stay on top of as a community. Joint meeting with the school board December 13th. Marijuana workshop will be postponed due to scheduled advisor having a family emergency. Tax workshop with Ryan Wilson hasn't been scheduled yet. Economic Development Committee needs more members and plan to have a December meeting. Appointed Jim Dybdahl and Travis Lewis to Harbor Board. Firewood available in the old brush dump for free to the public. Will be seeing something from the Administrator regarding disposing of municipal lands for sale and subdivision development. Mayor's newsletter will be in the next utility bills. Fire Chief/Asst. Harbormaster Arlen Skaflestad has resigned. Preliminary EPA work has begun at Cannery Road. Fully funded sewer plant project includes sewer pipe leak study, new pumper truck and Preliminary paperwork has gone through and upon it becoming officially we can order the new pumper truck and lay out procurement to secure a contractor for sewer study.
 - B. **Administrators Report-** Budget is close to being done and will be ready for the council on November 30th. Visitors guide is going well and will have a draft in 2-3 weeks. Worked on employee handbook changes with the Human Resource Committee. R & M engineering completed a Land Ownership Map and will be going to P & Z for accuracy. Also going to have a Land Use Map that P&Z will be working on over the next few months. Water line project going well and have 12 local people working for them. Making good progress and should be done before June if the weather holds out.

C. Budget and Committee Reports- Budget Committee- Last budget meeting was 10/26. We have received PILT since that meeting. EMS billing contract in review by legal. 2017 budget will be reviewed at the 11/30 budget meeting. All departments are all pretty. Department of Public Safety is over budget but a lot was due to budgetary issues to begin with. Looking at different scenarios in the upcoming budget. Recommendation to move to council that a dispatcher wage from excise tax be taken out for May-Sept. Harbor- Building expenditures come out of their budget but revenue goes into general fund so budget committee recommended that be changed. Moved by Erickson, Seconded by G. Skaflestad to accept the Budget committee report. Motion passed unanimously by polled vote. HR Committee- Met with Dennis and went over nepotism policy. Made changes that they think will work. Going to continue to work on the Employee Handbook.

D. Project Updates

VII. Communications/Public Appearances- None

VIII. Public Hearing-

- I. Final Reading of Ordinance 16-04-08 An Ordinance of the City of Hoonah Amending the Hoonah Municipal Code Chapter 4.04, City of Hoonah Sales Tax-** Mayor opened public hearing for Ordinance 16-04-08. No public comments. Mayor closed public hearing.

IX. Ordinances and Resolutions

- I. Final Reading of Ordinance 16-04-08 An Ordinance of the City of Hoonah Amending the Hoonah Municipal Code Chapter 4.04, City of Hoonah Sales Tax.** Moved by Erickson, Seconded by G. Skaflestad for the final reading of Ordinance 16-04-08. Roll call Vote: A. Wilson-yes, M. Erickson-yes, G. Skaflestad-yes, S. Savland-yes, S. McConnell-yes. 5 yes 0 no. Motion Carried.
- II. Resolution 16-11-11 A Resolution of Support by the Hoonah City Council to Adopt the Hoonah 2017-2027 Economic Development Plan –** Moved by Erickson, Seconded by G. Skaflestad to approve Resolution 16-11-11 as written. Roll Call Vote: S. McConnell-yes, S. Savland-yes, G. Skaflestad-yes, M. Erickson-yes, A. Wilson-yes. 5 yes 0 no. Motion Carried.

X. Old Business - None

XI. New Business

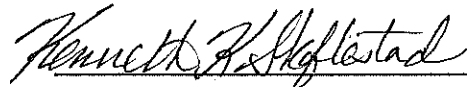
- I. Planning and Zoning Appointments –** Bill Miller and Jon Kveum appointed by Mayor Skaflestad.
- II. Revision of Local Funding Match for Final Phase of Raw Water Transmission Line-** Require a 15% local match of 333,000 and we have be able to arrange in-kind services of up to 50% of that match. Would like to take a low interest loan for \$200,000 to cover the rest from USDA. Only borrow what you use in the end. Moved by Erickson, Seconded G. Skaflestad approving the revisions of local funding match for the final phase of raw water transmission line. Discussion: McConnell- Wanted to know the value of rock. Mayor- D1 \$18 per cu. yard and shot \$12.80 per cu. yard in the stack. Savland- Asked why we needed the loan; can't the money be taken out of land development fund? Mayor- city does have the funds in land development but there is a concern for depleting the cities cash flow. Savland- Are we stepping on the toes of other businesses that sell rock by doing this? Mayor- The only other entity in town that sells rock has not made it available or spoke to the contractor and they need to make contact with them to do that. Roll Call Vote: A. Wilson-yes, M. Erickson-yes, G. Skaflestad-yes, S. Savland-no, S. McConnell-yes. 4 yes 0 no. Motion Carried.

III. **Employee Handbook Changes; Nepotism Policy** – Moved by Erickson, Seconded by McConnell to send the handbook changes on the nepotism policy back to CAAW. Passed unanimously by polled vote.

XII. **Council Comment-** Councilmember Wilson asked that with that new subdivision development that we possibly coordinate with the tribe. They have all kinds of funding sources available that could be helpful. Also thanked the Mayor for putting his newsletter in this month's utility bill. The public appreciates it. Wilson also welcomed new Councilmember Skaflestad to the council. Councilmember Skaflestad thanked Hoonah for voting him in.

XIII. **Adjourn-** 8:00 pm

PASSED AND APPROVED THIS 8th DAY OF DECEMBER, 2016



Kenneth K. Skaflestad, Mayor

ATTEST:



Jennifer McKillean, City Clerk

