

City of Hoonah

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City Council Meeting Minutes

May 12, 2016

7:00pm in Council Chambers

- I. **Call to Order-7:00 pm**
- II. **Roll Call-** M. Erickson-present, E. Phillips-present, B. Starbard-present, S. McConnell-present, A. Wilson-present. Clerk McKillican- absent. Mayor Skaflestad, Administrator Gray and members of the community present.
- III. **Pledge of Allegiance**
- IV. **Agenda Revisions- None**
- V. **Approval of Consent Agenda** – Moved by Erickson, Seconded by Phillips to approve consent agenda with revised April 14, 2016 minutes. Motion passed unanimously by a polled vote.
 - I. **Minutes Reports – CC April 14, 2016**
- VI. **Reports**
 - A. **Mayors Report-** Been busy with a variety of projects. Getting closer to opening to library, need to get electrical ran and final agreement with the school. Local energy conference that happened earlier in the week went well. Legislative activity is mundane at best this month. Work at the park will be going on soon. Culverts will start being installed. Pipe arriving next week for the water line project and will be stored on city property. May 25th ANTHC will be here to look at the final project and hoping to get started mid-July.
 - B. **Administrators Report-** Software install is complete at the harbor and will be running next week. City hall received a new server so we can do a software update. Dock pile repair project is complete. Barge ramp work has been a tremendous help to turn around time for AML, from 4 hours to 1 hour. Electrical for security cameras in the harbor has been upgraded so we can get the nine security cameras installed. With the upgrade on the city software we will have online bill pay and hopefully will be up and running next month. Closed out a phase of the water line grant so ANTHC is getting paid again. We have a new ordinance up for adoption and it takes 2 months for an ordinance to pass. After some research it was found that as long as the ordinance is posted for 5 days the council can adopt the ordinance in one meeting. Councilmember Phillips thanked Administrator Gray for the wonderful work he is doing.
 - C. **Budget and Committee Reports-** Councilmember McConnell reported on the harbor and stated the concrete work is getting done at the harbor. Councilmember Erickson – CAAW added a new agenda item. We had Barb Sheinberg give a presentation. Also had an update on water, sewer, and garbage rates. Councilmembers Hill and Marks resignations.
 - D. **Project Updates** - Would like P & Z to start establishing our CIP list again as stated in code. Cruise ship tie up to our new dock and the mayor met them there and exchanged gifts with them. The dock is complete but we have some administrative issues that are being dealt with. Hope to close the grant by the 15th. The tunnel bluffs project area is in the interim the roadway and walkway is being maintained by the city for the season. There have been some incurred expenses due to rock conditions and other expenses on the project. That will be discussed more in the future. Talking to FEMA about receiving some emergency funds. EPA has not responded to the city other than they

have received the responses from everyone involved. Still a bit at odds with Huna Totem on placement of the kiosk. Mayor is confident that it will be resolved. Phase 3 of the water line project is happening this year and will be completed. A. Wilson asked about the additional parking down by ISP. Mayor stated that the vendors that don't want to follow ISP rules have asked for additional parking down there but off the property. It's an option for us to do, we have the materials. We need an Army Corp and Tidelands permit to complete it. Council would like to move forward with it. Will have to be on future agenda. Mayor will investigate and look into the permits and how much fill it would take to make it happen.

VII. Communications/Public Appearances- Sally Dybdahl- Thank You for rearranging the council room. It will make it much easier to see and hear people.

VIII. Public Hearing

- I. Final Reading of Ordinance 16-04-05 An Ordinance of the City of Hoonah Amending Title 3 Administration and Personnel, Chapter 3.04 Council Administration, Specifically Amending Section 3.04.010 Council Sub-Section H Committees –** Mayor opened public hearing for Ordinance 16-04-05. No public comments. Mayor closed public hearing.
- II. Final Reading of Ordinance 16-04-06 an Ordinance of the City of Hoonah Amending Title 3 Administration and Personnel, Chapter 3.01 General Administration, Specifically Amending Section 3.01.020 Officer Designated-** Mayor opened public hearing for Ordinance 16-04-06. Councilmember Starbard didn't agree with the council being the ones to hire since they are in on the confirmation process and have the option to confirm someone or not. After discussion from the council it was decided to change the wording from hiring committee to interview committee. Mayor closed public hearing.
- III. Final Reading of Ordinance 16-04-07 an Ordinance of the City of Amending Ordinance 16-01-02 Chapter 4.08 Section 4.08.0303 Subsection (A) Enhanced Reporting Equipment or Services-** Mayor opened public hearing for Ordinance 16-04-07. Councilmember Starbard pointed out a spelling error under A, section 2. Error will be fixed in final draft. Mayor closed public hearing.
- IV. Introduction and Final Reading of Ordinance 16-04-08 an Ordinance of the City of Hoonah Amending the Hoonah Municipal Code Chapter 4.04, Titled City of Hoonah Sales Tax Code (1) Section 4.04.100; Adding Exemption from the Sales Tax-** Mayor opened public hearing for Ordinance 16-04-08. Stan Savland stated that large jobs that last over a few months are not going to be billed monthly by a vendor. After discussion from the council it was decided that the section that states "If a single marine repair service is performed over a period of one month, the selling price must be apportioned to a monthly or invoice basis, whichever is more frequent, proportionate to the service performed" should be deleted from both sections in the ordinance it has been placed. Mayor closed public hearing.

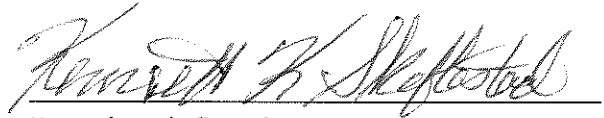
IX. Ordinances and Resolutions

- I. Final Reading of Ordinance 16-04-05 An Ordinance of the City of Hoonah Amending Title 3 Administration and Personnel, Chapter 3.04 Council Administration, Specifically Amending Section 3.04.010 Council Sub-Section H Committees-** Moved by Erickson, Seconded by Starbard for the final reading of Ordinance 16-04-05. Roll Call Vote: E. Phillips- yes, S. McConnell-yes, M. Erickson-yes, A. Wilson- yes, B. Starbard-yes. 5 yes 0 no. Motion Carries.

it's allowed since it was referred to be moved on to council at last CAAW. Moved by Phillips, Seconded by Erickson to increase legal budget by \$20,000. Motion passed unanimously by polled vote.

XII. Adjourn- 9:25 pm

PASSED AND APPROVED THIS 21st DAY OF JULY, 2016



Kenneth K. Skaflestad, Mayor

ATTEST:



Jennifer McKillican, City Clerk

