

Planning & Zoning Commission Meeting

Thursday, September 28, 2023 at 7 p.m.

In Council Chambers

Agenda

- I. Call to Order
- II. Roll Call
 - A. Approval of Meeting Minutes [August 24, 2023]
- III. Old Business
 - A. None
- IV. New Business
 - A. <u>Conditional Use Permit for Construction of the Water Supply</u> <u>Creek Hydro</u>
 - B. Lease Request-Todd Thingvall
 - C. <u>Possibility of Minimum Lot Sizes at the Mobile Home Park-</u> Thomas Courtney
- V. Future Agenda Items
 - A. Adding Tlingit Names to Street Signs
 - B. Address Continued Parking down at Haul Out
 - C. Codebook Chapter Updates
- VI. Adjournment



City of Hoonah | P.O. Box 360 | 300 Front Street | Hoonah, AK 99829 Phone: (907) 945-3663 Fax: (907) 945-3445 Email: info@cityofhoonah.org

Planning & Zoning Commission Meeting Thursday August 24, 2023 at 7 p.m.

Meeting Minutes

I. Call to Order

Meeting Called to Order at 7:01 p.m.

II. Roll Call

Present: Nadine Morrison, Gordon Greenwald, Mark Browning, Val Gamble-Houston (telephonically)

Absent: Thomas Courtney, Ken Meserve, Jeff Skaflestad

A. Approval of Meeting Minutes of July 27, 2023 M/S N. Morrison/M. Browning made a motion for the approval of the meeting minutes of July 27, 2023.

Motion passed by voice vote.

III. New Business

A. Driveway Access Request to Front Street

Commissioner Greenwald explained that we have Margot Wiegle here from Alaska Commercial Company. She shared that she is in Hoonah to talk about who they are, what their goals are for serving Hoonah, and what they are requesting. They typically go by "AC". Alaska Commercial is the largest grocery store chain in Alaska since 1867. They specialize and service only rural markets and stores. All 35 of their stores are off the road system. They'd like to think that they specialize in serving groceries and other goods to rural communities. She shared that they see the need for food security in the state so they are in expansion mode. Their store is a full-service grocery and general merchandise, so all the stores have fresh produce, meat, dairy etc... They also sell household goods like appliances. They don't always have them on hand, but they can order them if a customer needs it. They also provide financing. The benefits they bring to rural communities is employee opportunities with benefits. Generally, when they start to serve a new area, they generally take over an already existing store so they hire all of the existing employees. A management team might come in from outside of the community, but they would hire all other employees locally. They offer financial services like check cashing. They provide community support as well. The reason she is here talking to Hoonah is because she is very excited about what is happening in Hoonah. Hoonah is thriving in a way that she doesn't see in other small rural communities. She said that the AC Company sees the population here, the needs, and resources and the amount of outshopping that seems to be common here like ordering in from Juneau and other places, and she sees that this could be a benefit. She stated that she feels that AC's goals are the same as Hoonah's goals. She also explained that she found the Hoonah Economic Development Plan and feels that their AC goals are in alignment with the Hoonah Economic Development Plan. She feels like having their store in Hoonah would provide some diversity of options here would help to keep the cost of living down.



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Having an AC store in Hoonah would keep the money in Hoonah. More goods and services would be available in town. The wages paid to employees would stay in Hoonah. If there is another option for food to buy here, it makes your own community economy healthier. She explained that ACC is currently talking to HIA about leasing the lot just down the road. There is competition at the other end of town so it makes sense to have stores at opposite ends of town. If you look at the drawing provided, currently the only access is on the backside and they have concerns about that. she said that what they are requesting is permission to make access on the Front Street. She understands that the concern is that there would be too much traffic blocking the tourist flow. She thinks that having a store at either end of town would benefit the tourists and have an easy, visible way to locate it. Commissioner Morrison explained to Margot that there is a store very, very close to where ACC is wanting to have a store (Colette's Cupboard.) Margot said that ACC is willing to work with the Commission if there is a better means of access. She stated that what they really need is better access so that they can better serve the community and have a better set-up for the store. Commissioner Morrison asked about how long the term would be for leasing from HIA? Margot replied that she can't really share the terms since this is in the middle of discussion, but she did say that ACC looks to serve a community long term. Commissioner Gamble-Houston said that this presentation was great, but she was concerned about how long the store would stay? Margot explained that they do plan on staying for the long term, and most of their leases are for 10-12 years. Chairperson Greenwald reminded the Commission that our responsibility tonight is to discuss the access to the store, or no access to the store. They aren't to discuss terms etc... Chairperson Greenwald said that he briefly talked to HIA about this issue, because they also have a computer lab going in right next to where ACC is proposing being, and this is going to jam up the parking situation. HIA will need to figure out this whole issue. Commissioner Greenwald further explained that just today, he saw three traffic tie-ups right in that same location. He proposes exiting out of this site, and turning right only, towards the City Hall, and that would help alleviate traffic jams. He asked why there would be a problem entering from the backside? Margot explained that they'd like delivery trucks to be delivering at the backside, plus if you had one car trying to enter and one car trying to leave there isn't enough space there. It makes sense for folks to come in on one side and exit the other side. Gordon explained that HIA already has a state permit so we can't deny them, but it's better to work with HIA to make this work as best we can.

Commissioner Greenwald explained that this was just informational; no action was taken.

B. Property Lot Line Adjustment- Coho Creek

Administrator Gray explained that they did the realignment of the right-of-way in Coho Creek two months after they did the adjustments. What happened is Lot 1D lost some square footage. Mr. Clerget came in and talked about that, so they drew in some additional 7,000 square foot parcel to his Lot 1A. Lot 1B is shorted, but Clerigets are willing to take additional square acreage of 7,000 square footage in Lot 1A. The City added an additional 5 feet in width and the full length of 1A to the back. The Clergets are happy with this.

M/S N. Morrison/M. Browning made a motion to approve the new plat.

Motion passed by voice vote.



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C. Map With Vendor's Location- Two Spots

Commissioner Greenwald said that it was the wish of the Council that P & Z discuss where we should have two spots for vendors to be located. Administrator Gray clarified that the Council wanted to have a map in two spots that shows the vendor's location. He explained that he doesn't support this request because businesses come and go (like the aquarium this year). He doesn't feel that this is the role of the City, but the Council made the request so that is why it has now come before the Commission. Commissioner Morrison feels like the HEDC would be the proper group to create something like this, not the City. Councilmember Shawn McConnell shared that maps are a thing of the past. Everyone has a smart phone now and can use google maps etc... What people really need is a little picture like Billy Mills has on a small placard that can be placed on a sign board and changed out yearly if need be. The City doesn't need to do a whole lot of work except to put the signboard up and make sure it's not getting trashy. Administrator Gray shared that the harbor would be a good spot to put a board up, but the problem is that it falls on him and there are other pressing things that need to be dealt with other than a signboard. Commissioner Greenwald said that he envisions, if someone wants to come in and advertise their business, they can come in to the City and pay their \$5 for the placard and they can go put it up on the board. Administrator Gray explained that Gopher Sign Company does a good job with signs and boards, so he will reach out to them. Councilmember McConnell stated that he envisions a metal background with a cover that swings open on hinges and has a couple screws on the sign. The City could explain that by May 15th, you have to have your sign up and we are going to screw the board shut. If someone quits, they can take their sign down. We can tell the merchant that it has to be a magnetic 6 x 10 sign. The City doesn't have to advertise or babysit anyone. The merchants can open and close it and take care of it themselves. Commissioner Greenwald thought that right at the end of the Veteran's Memorial Walkway by the ferry would be a good spot to have a signboard too. Administrator Gray again said that he would talk to Gopher Sign about this and see what suggestions they have.

IV. Comments-

Commissioner Greenwald asked if the Administration has had a chance to set up a meeting with IPEC? Administrator Gray explained that right now we are in the middle of evicting the Skaflestads from the armory building. The Mayor has worked out a plan to have this building up behind the City Shop. Brandon Shaw is supposed to come out next week and we will get a date set up to talk with him. We did give Mr. Shaw the load demands.

Commissioner Greenwald asked Administrator Gray what the possibility is to phasing the development down at the airplane float, like putting in a culvert and start filling it? Administrator Gray said that the first step is to get the permitting done first. If we can get a motion from the Commission to pursue permitting, then it would keep things on the radar. Army Corps permits require a lot of paperwork.

M/S G. Greenwald/ N. Morrison made a motion to direct Council to pursue permitting for this development as far as they can financially get it.

Motion passed by Voice Vote



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Future Agenda Items-

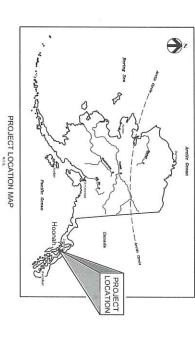
Chairperson Greenwald shared that he would still like to see about getting Tlingit names added to the street signs.

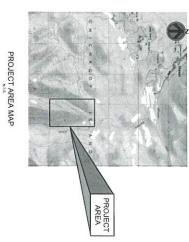
V. Adjournment

Meeting adjourned at 8:03 p.m.

HYDROELECTRIC PROJECT GENERAL CONSTRUCTION WATER SUPPLY CREEK

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C-330	PENSTOCK DETAILS	
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C-501	POWERHOUSE SITE PLAN	
TEMPORARY DIVERSION DURING CONSTRUCTION INTAKE AREA C-505	TEMPORARY DIVERSION DURING CONSTRUCTION POWERHOUSE AREA	
C-521	POWERHOUSE PLAN	
C-522	POWERHOUSE SECTIONS, SHEET 1	
C-523	POWERHOUSE SECTIONS, SHEET 2	
C-530	POWERHOUSE REINFORCEMENT PLAN	
C-531	POWERHOUSE REINFORCEMENT SECTIONS	
C-540	POWERHOUSE ELEVATIONS	
C-801	MISCELLANEOUS STEEL DETAILS, SHEET 1	
C-802 C-803	MISCELLANEOUS STEEL DETAILS, SHEET 2 MISCELLANEOUS CONCRETE DETAILS	
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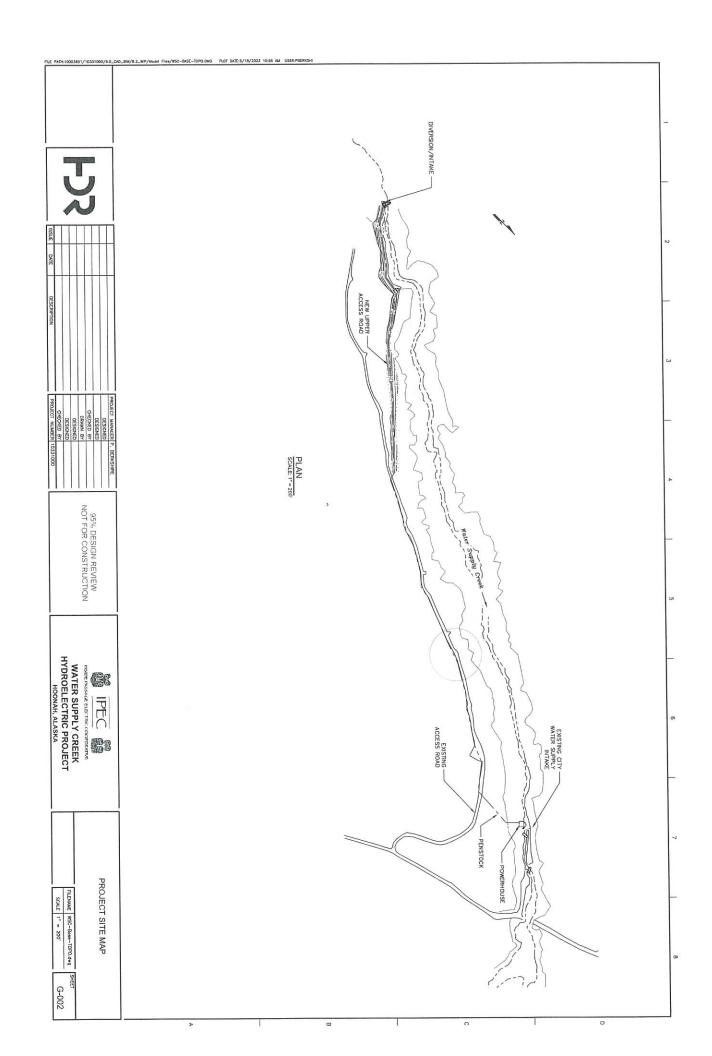
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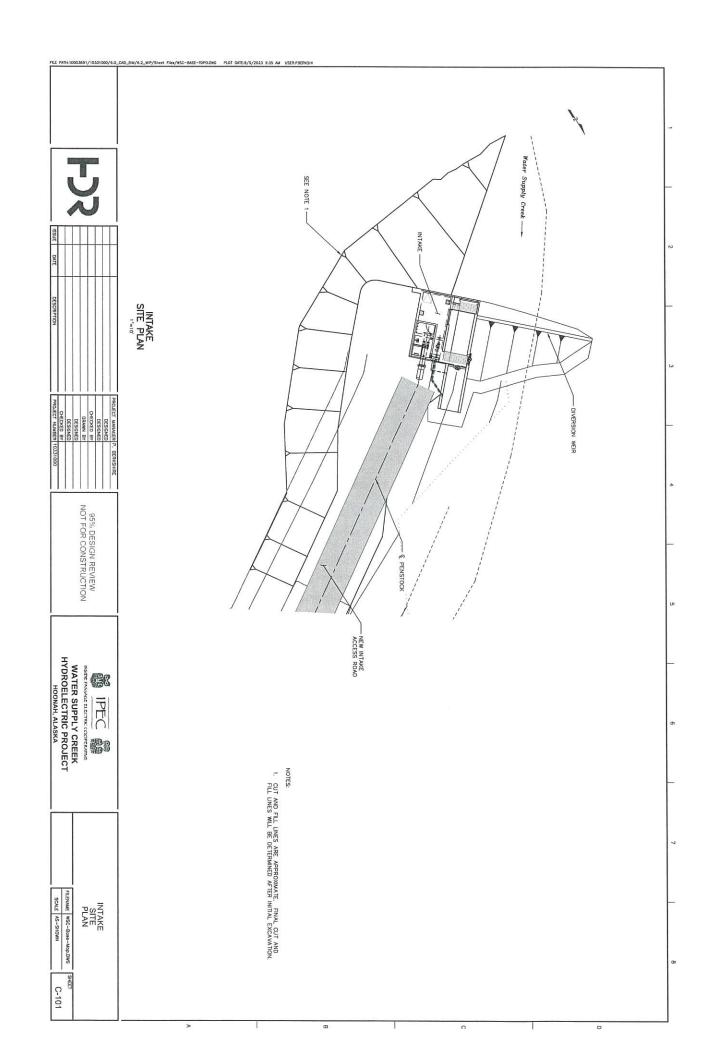
WATER SUPPLY CREEK
HYDROELECTRIC PROJECT
HOONAH, ALASKA IPEC PRINCE PRINCE COOPERATIVE

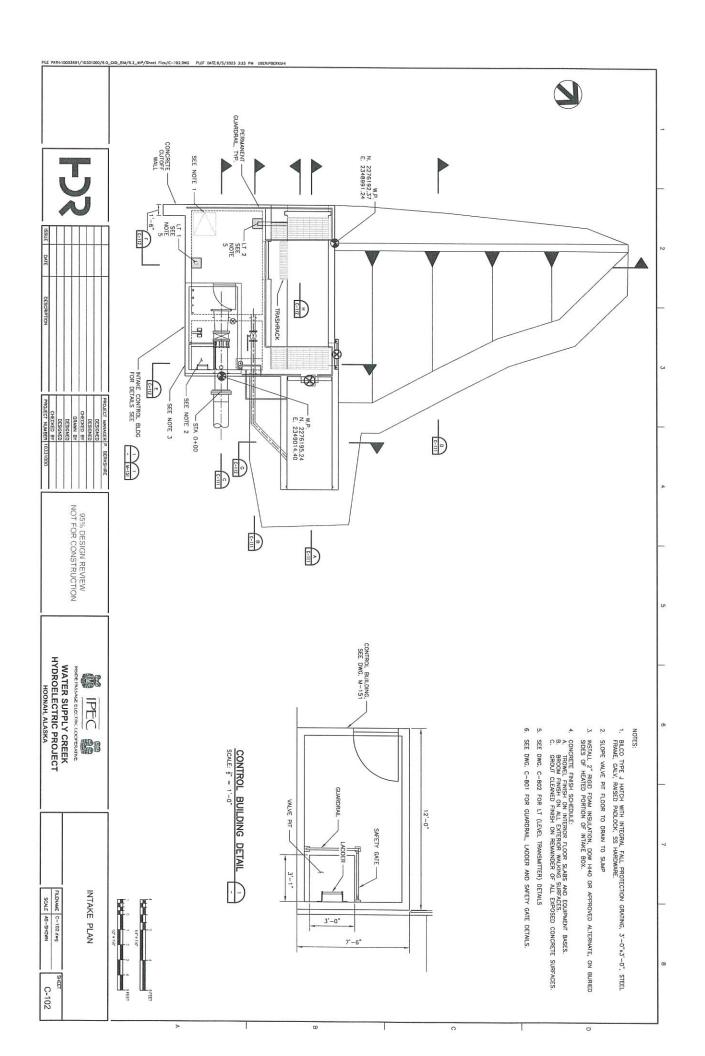
PROJECT MAP & DRAWING INDEX

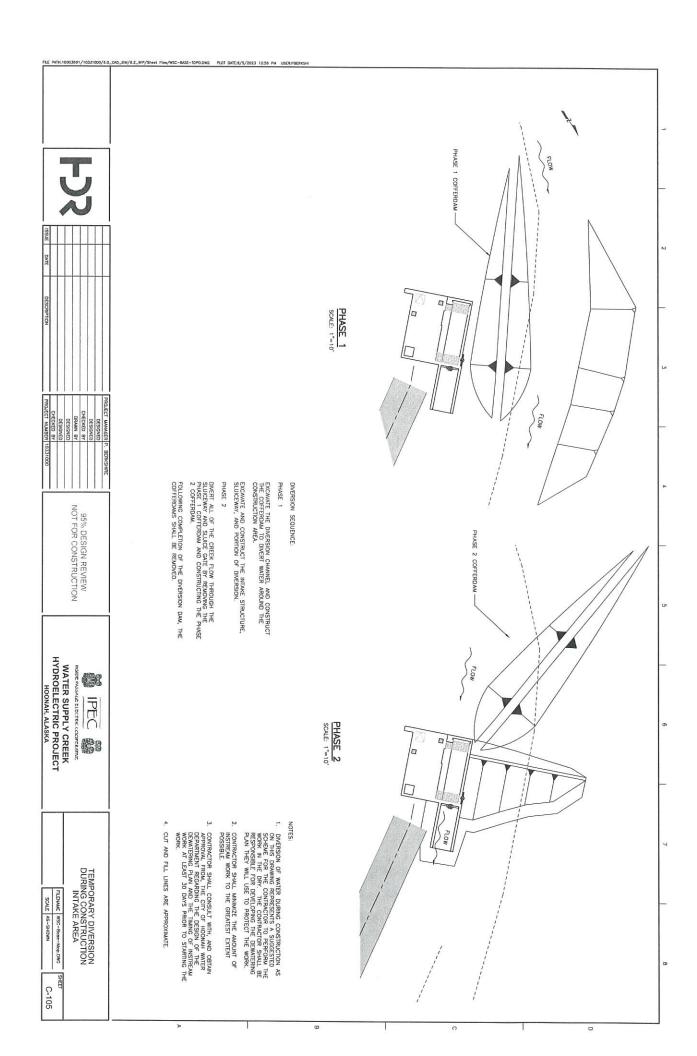
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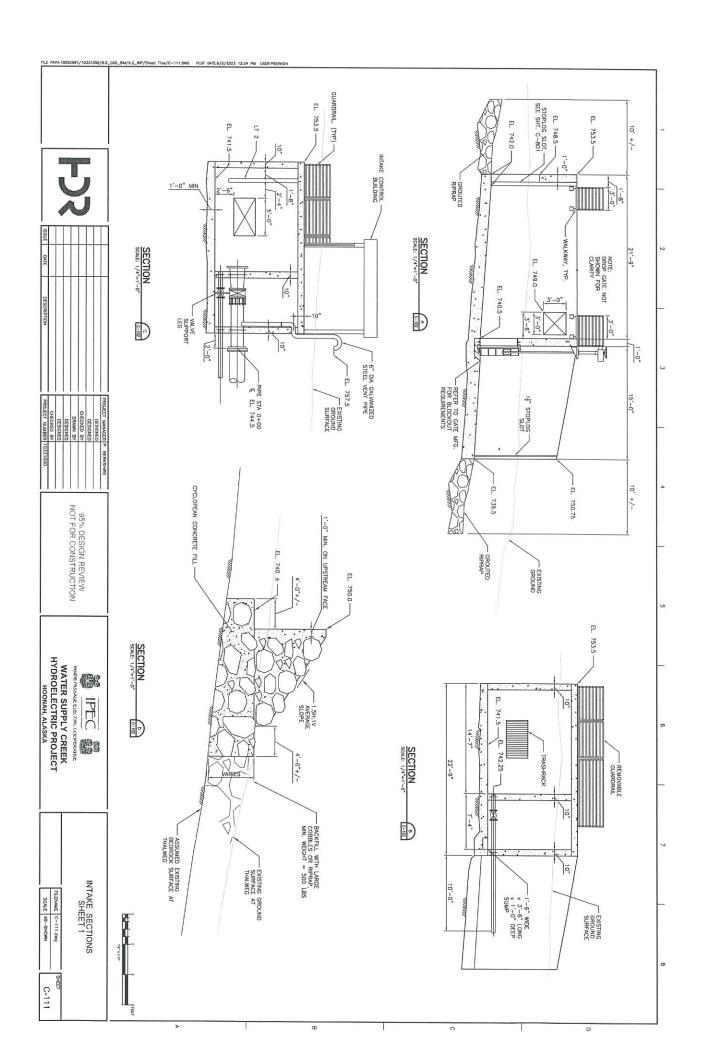
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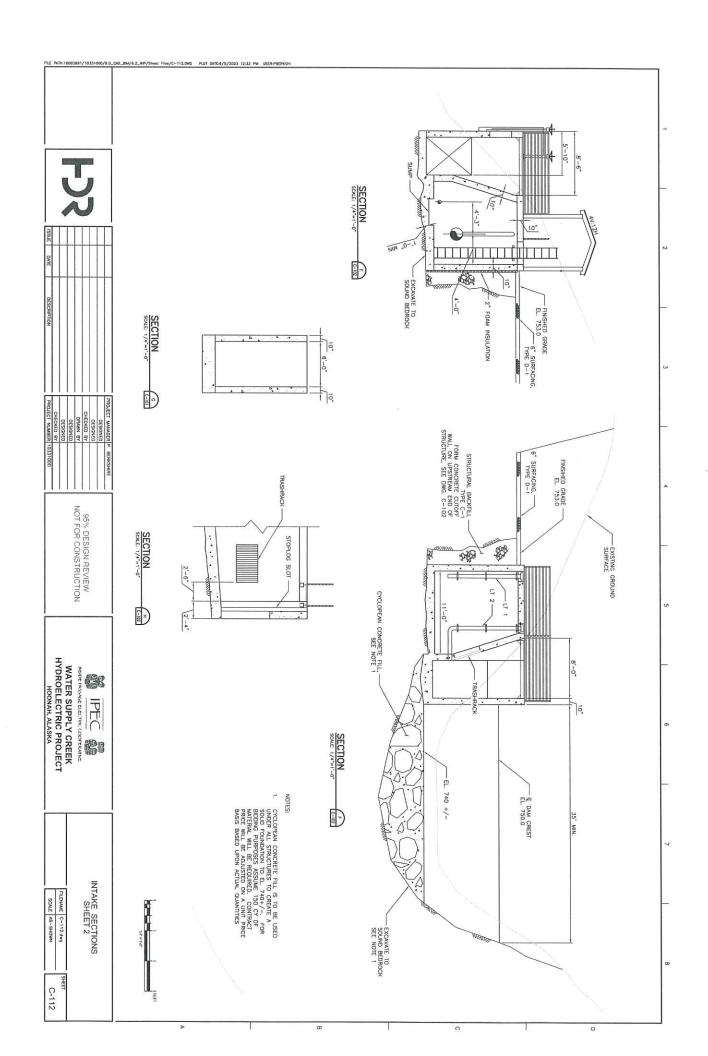


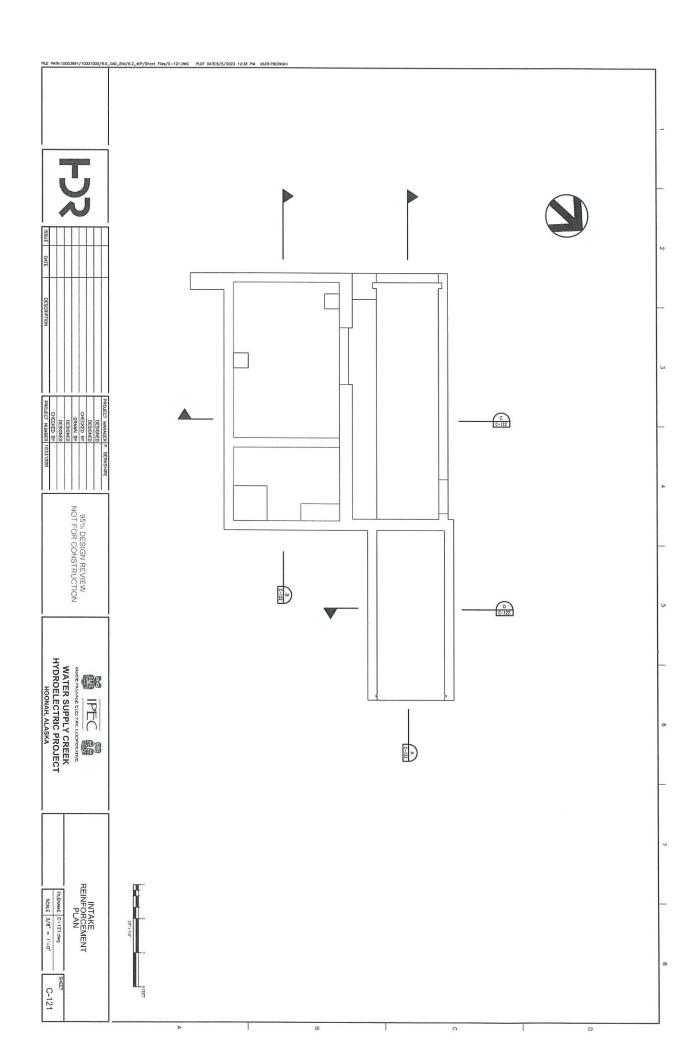


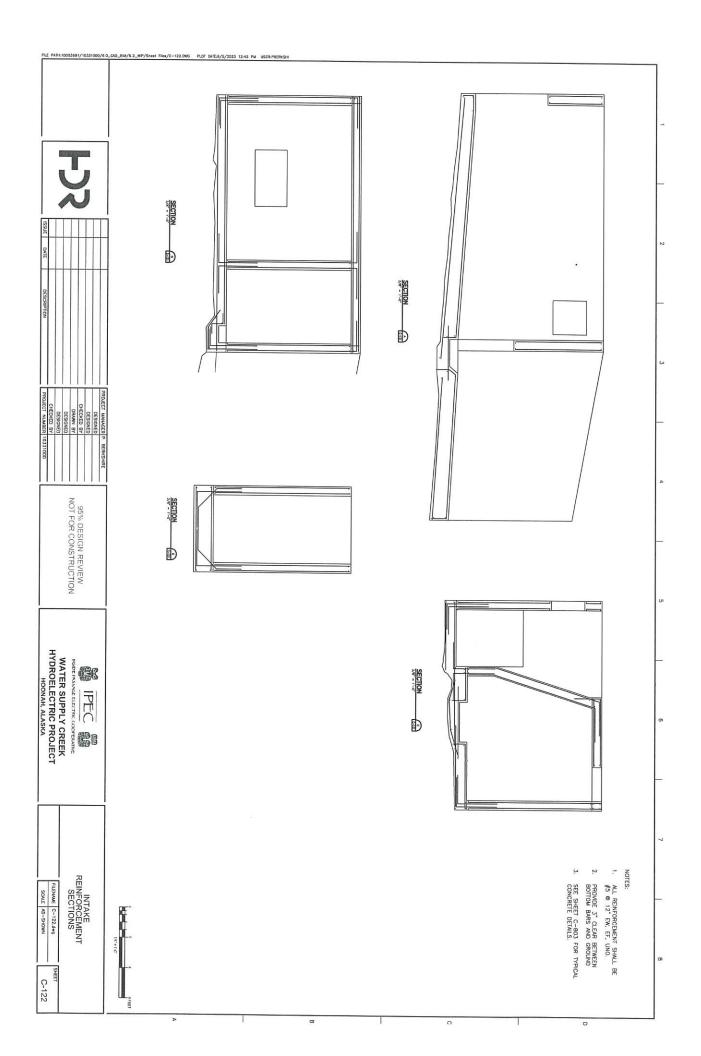


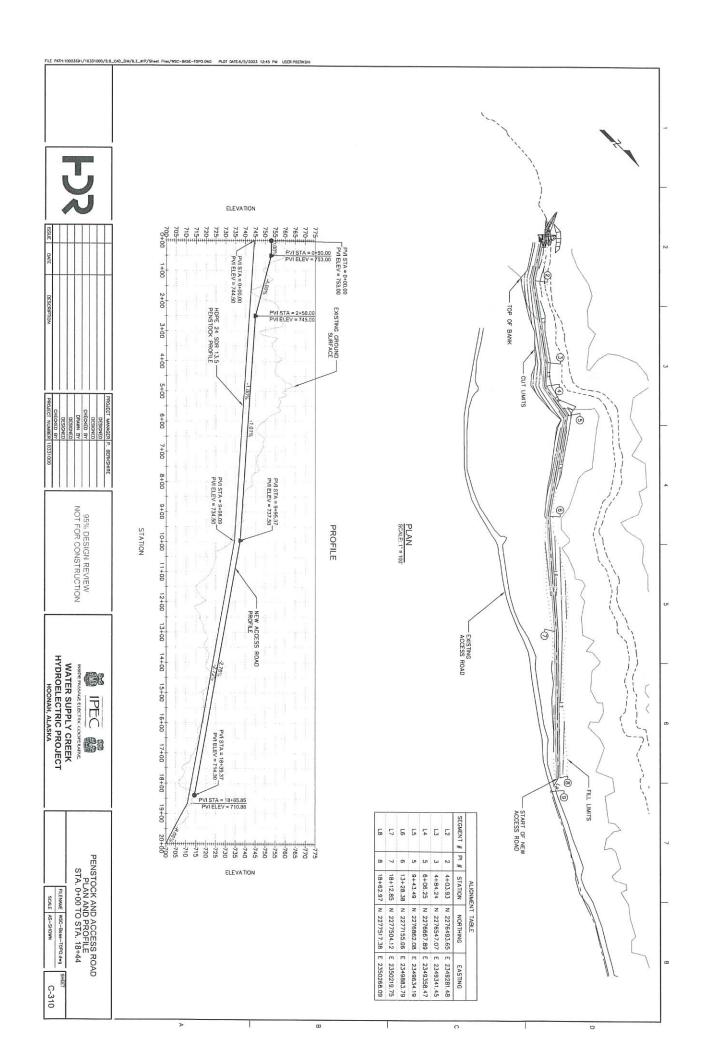


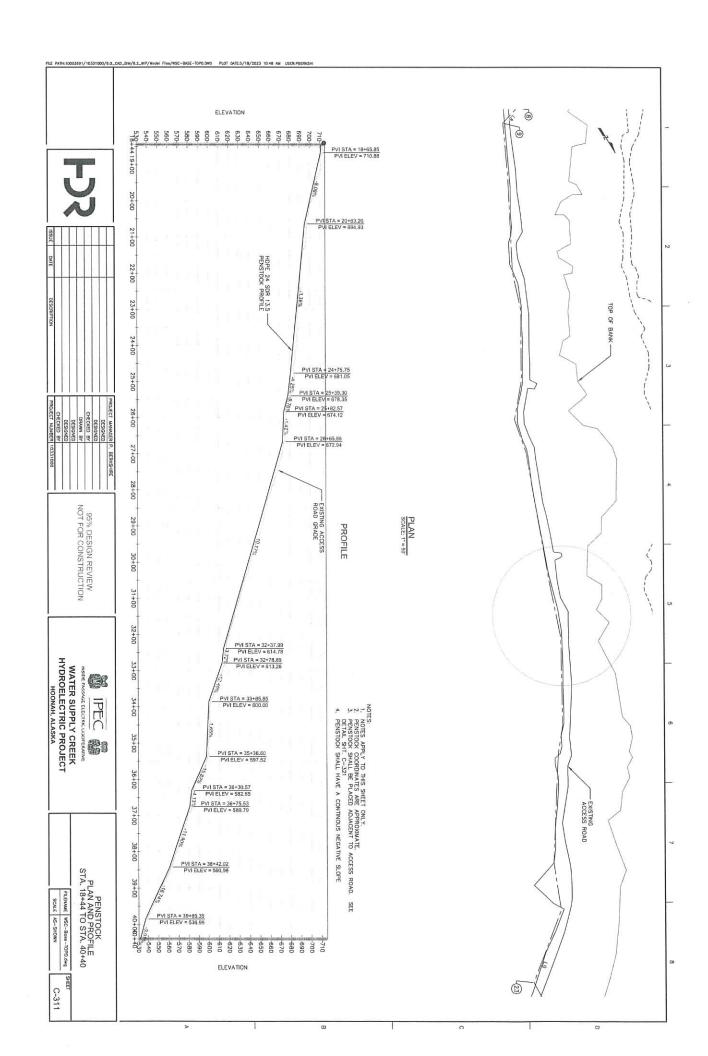


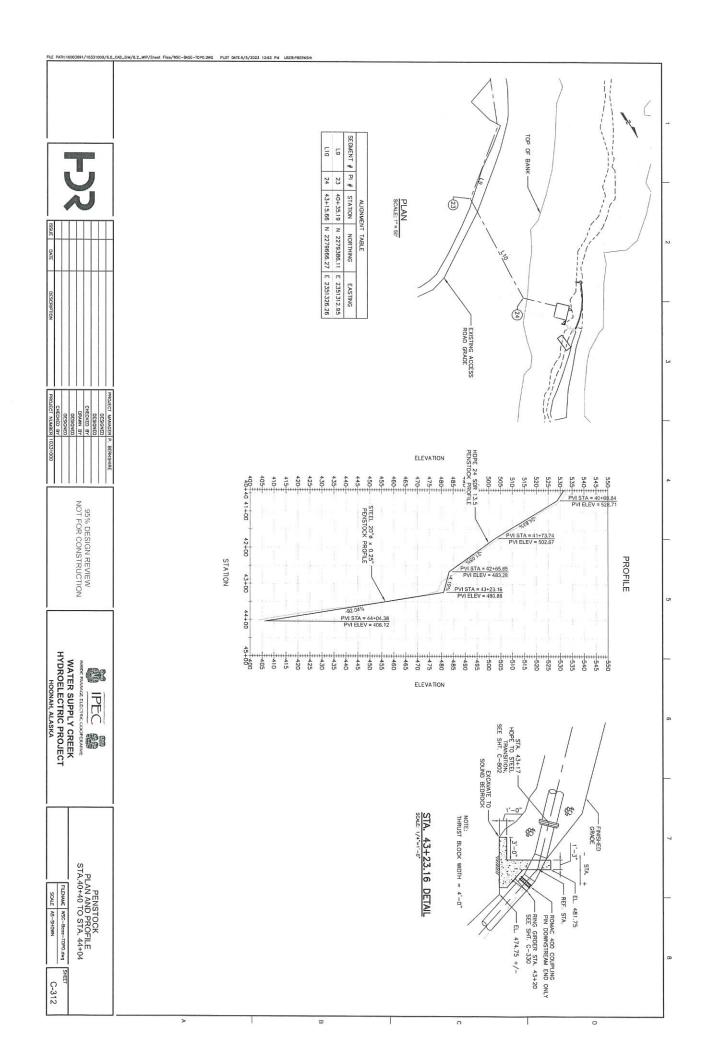


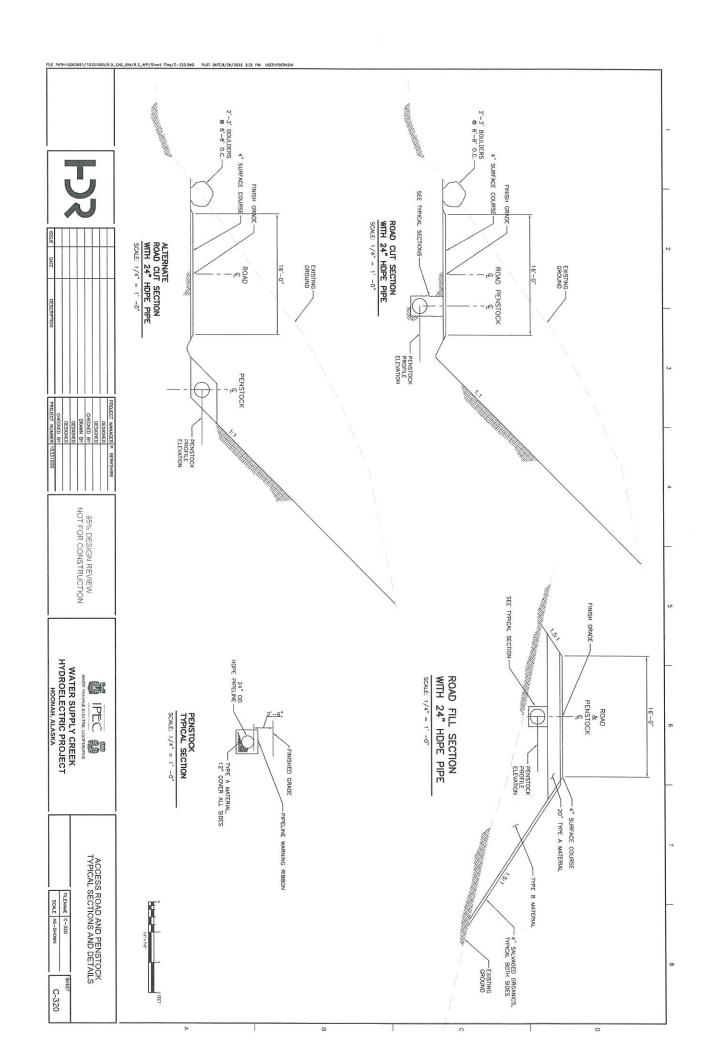


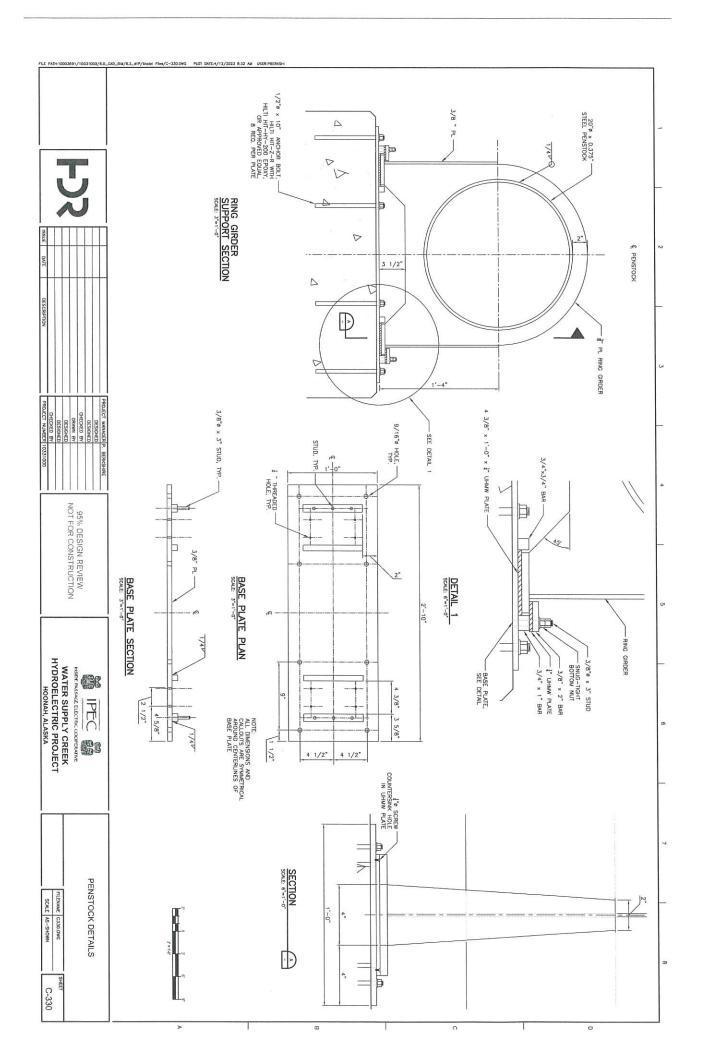


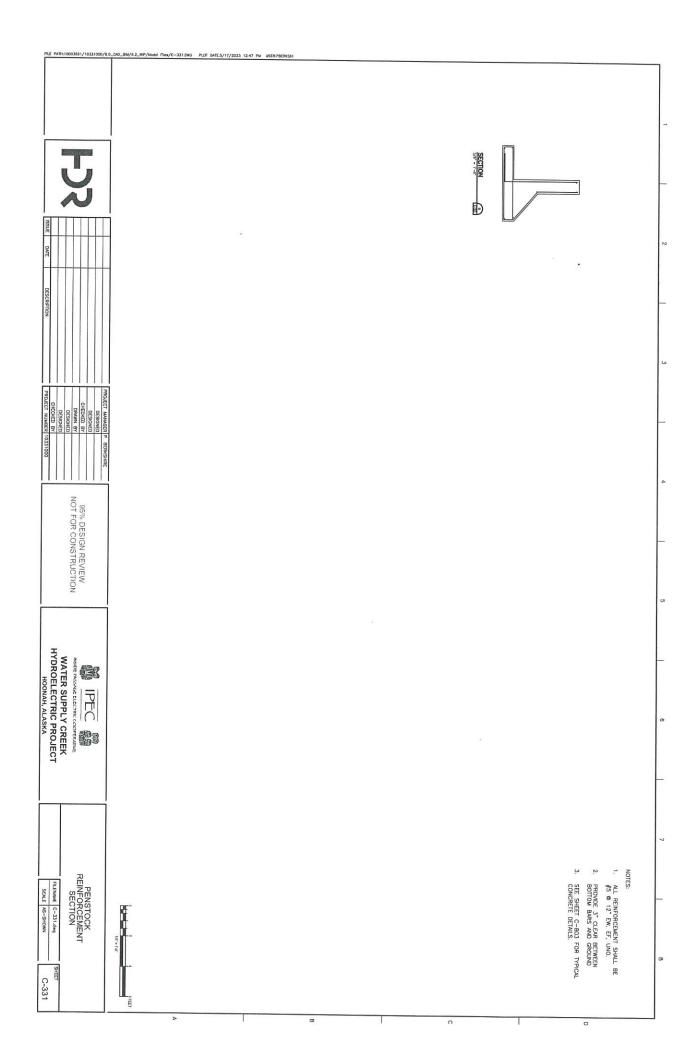


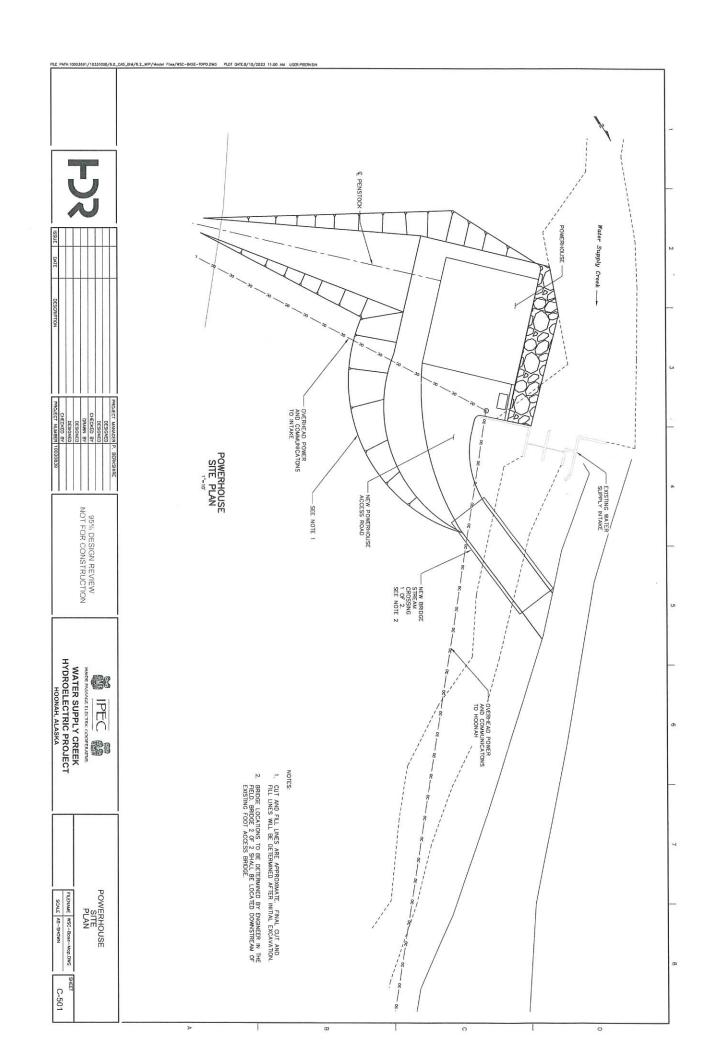


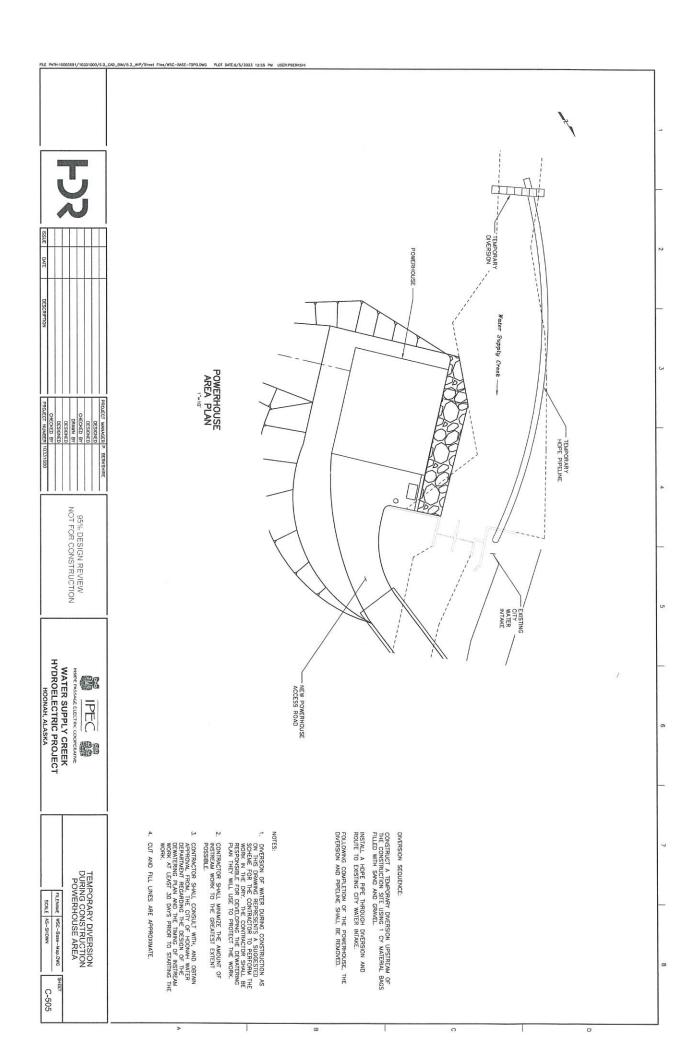


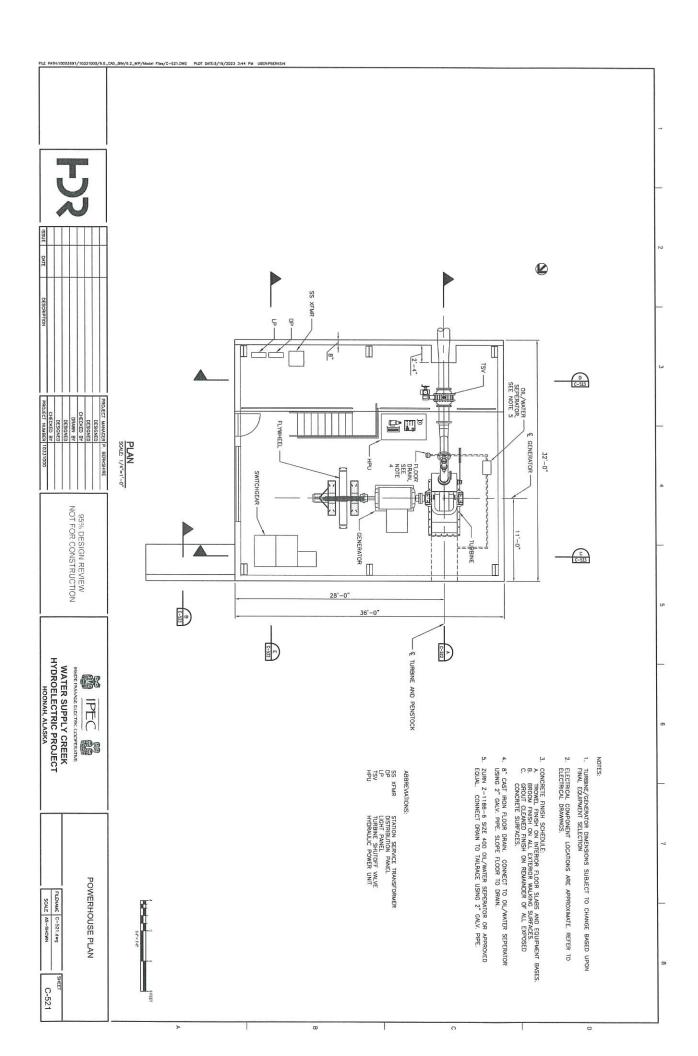


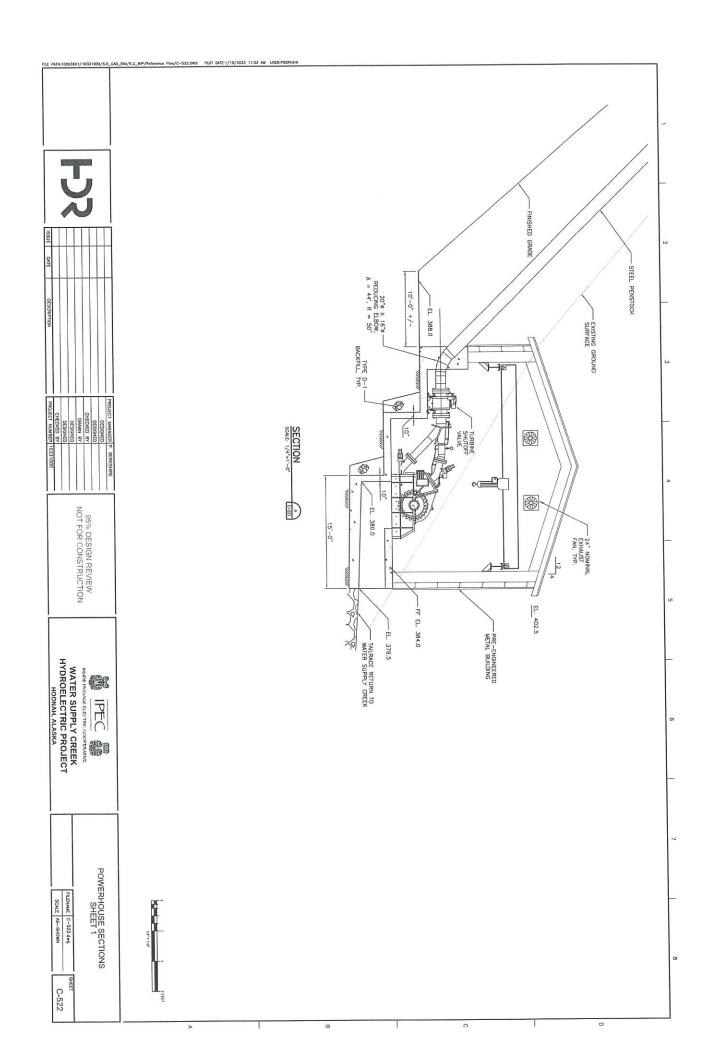


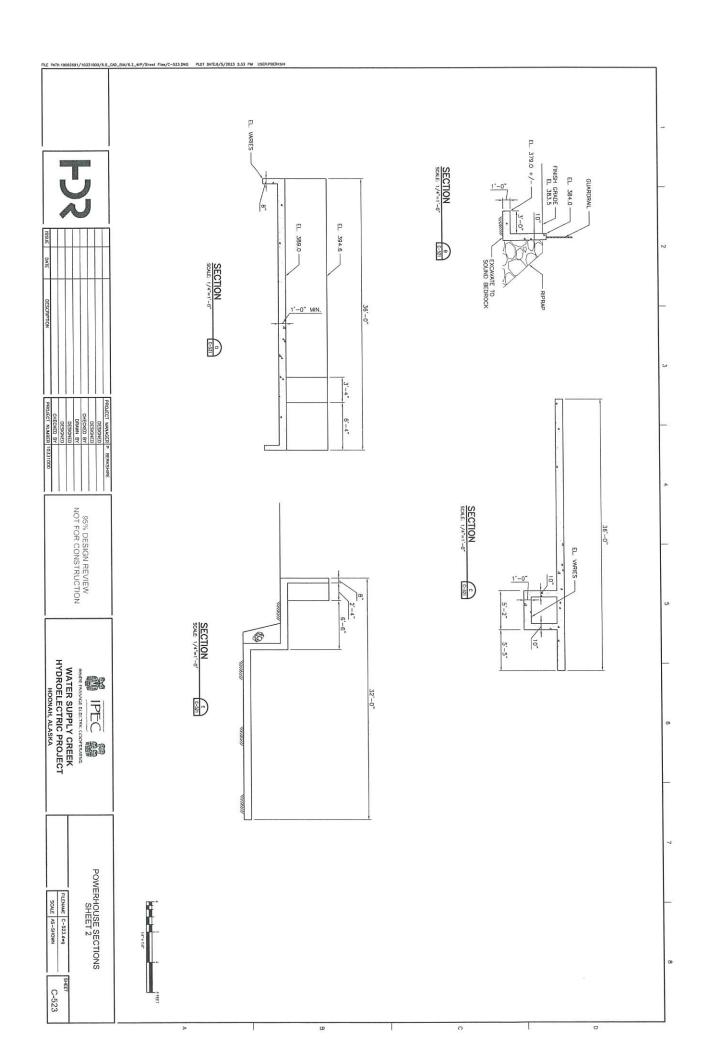


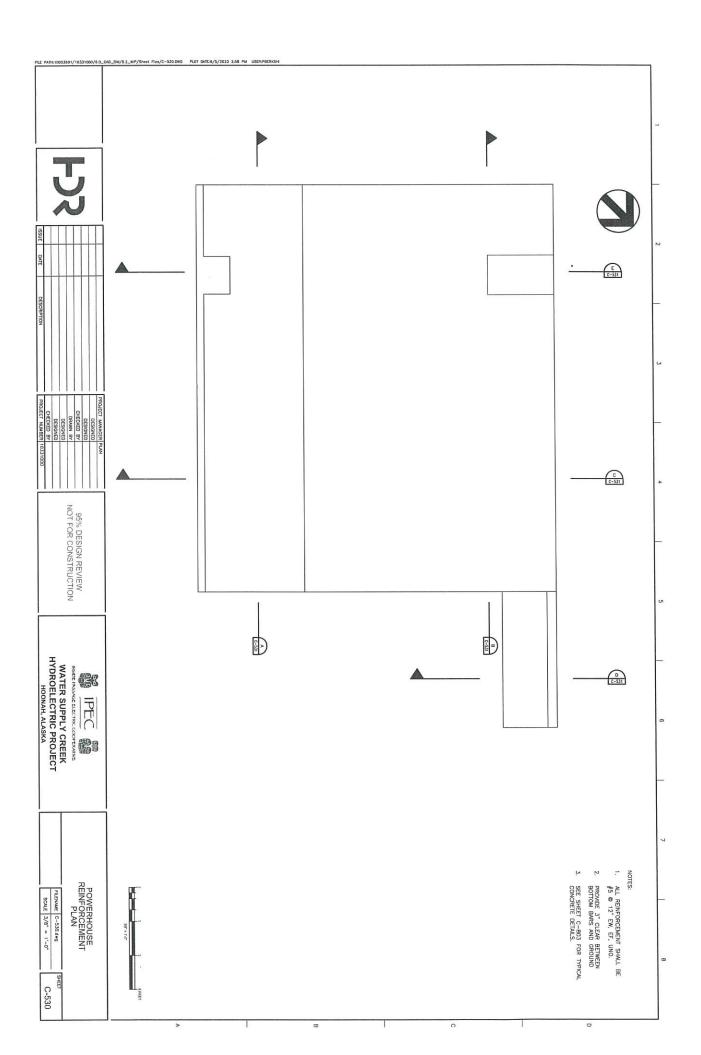


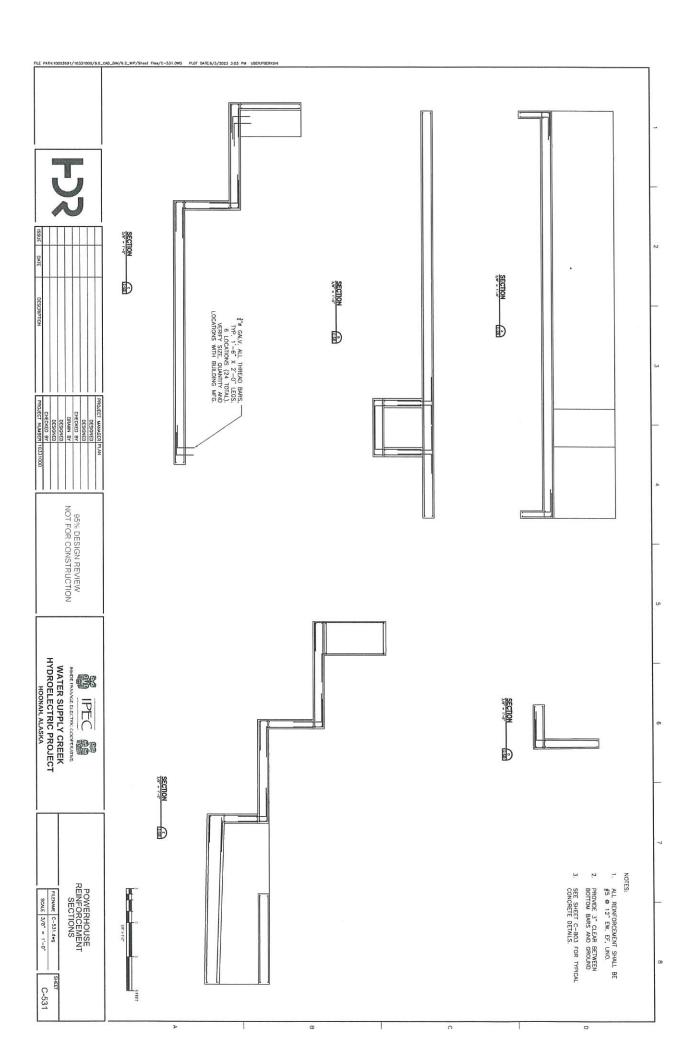


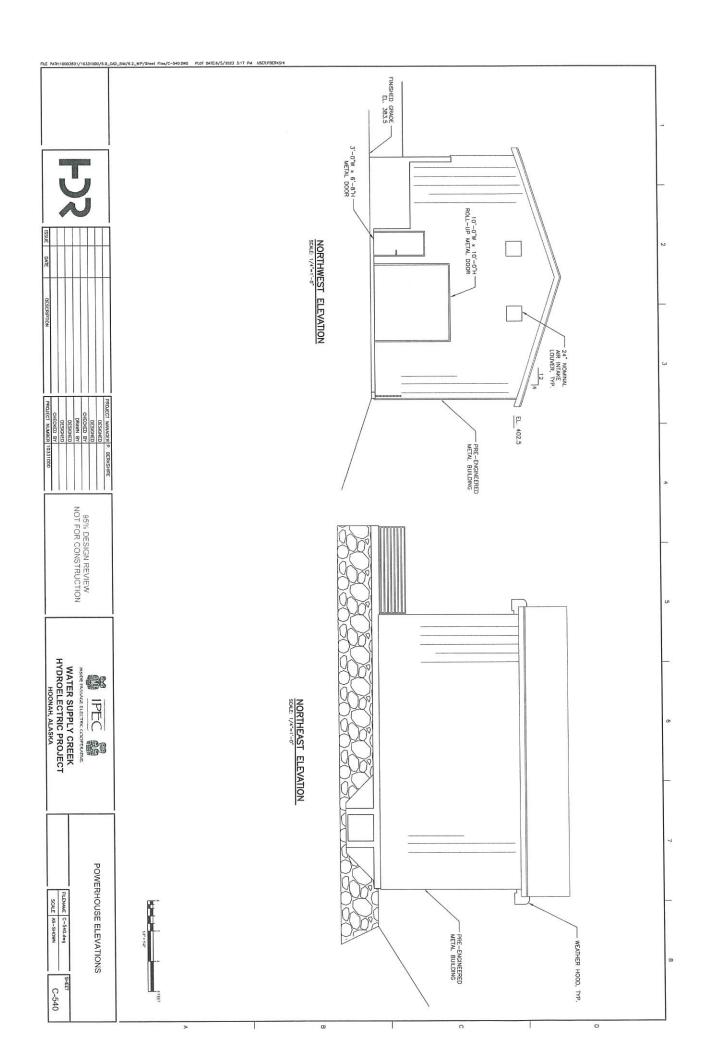


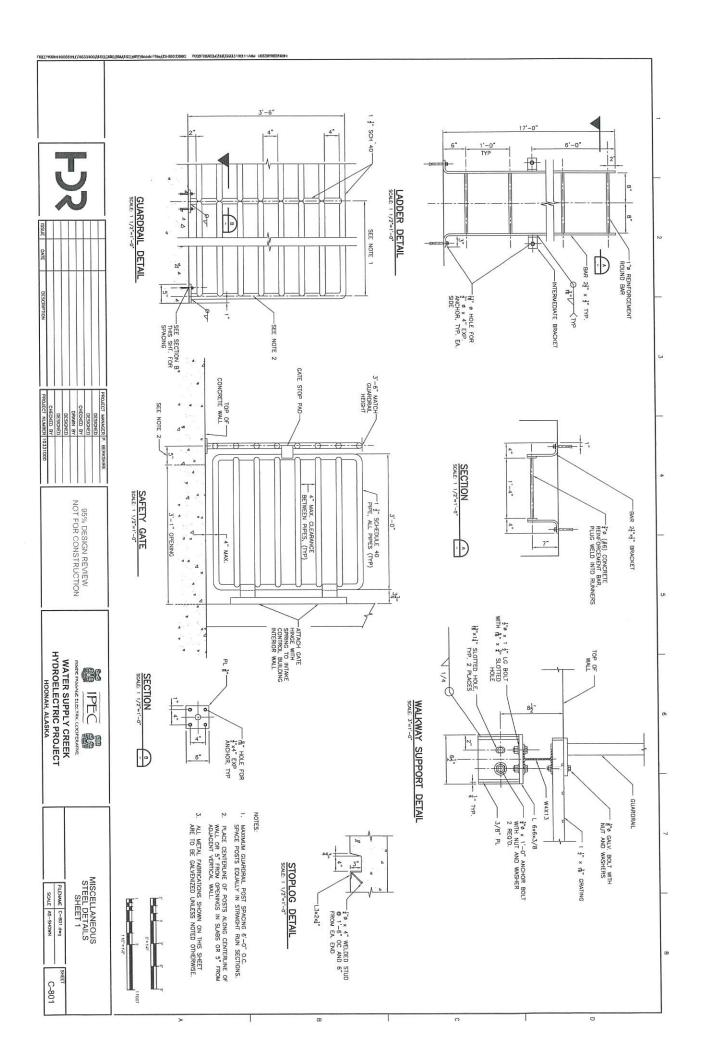


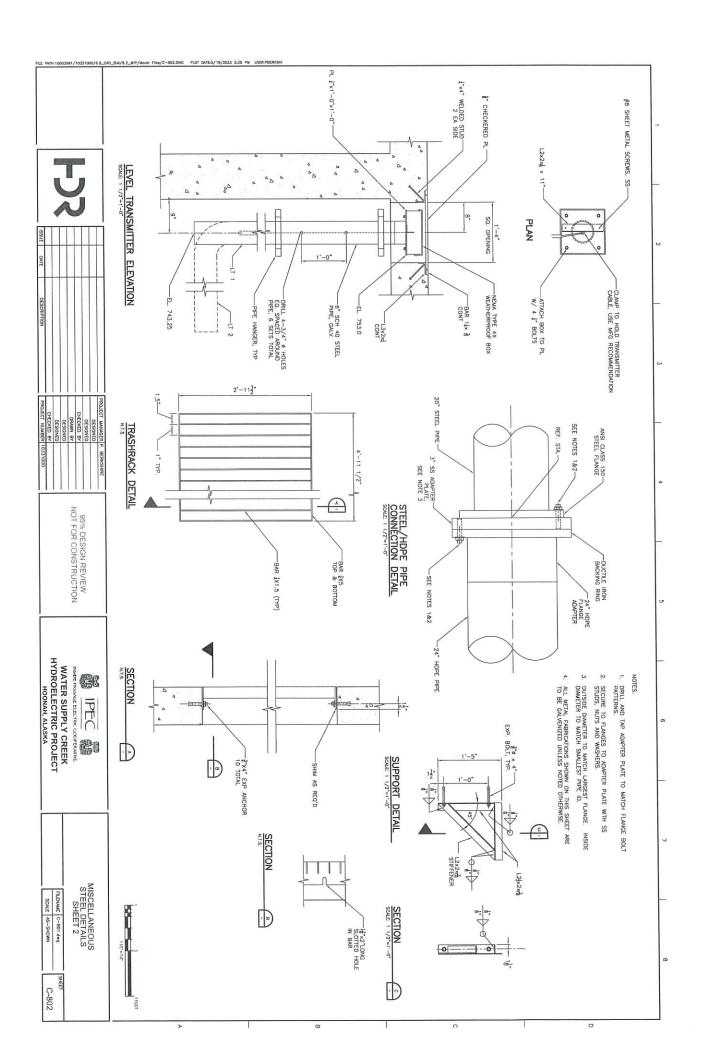


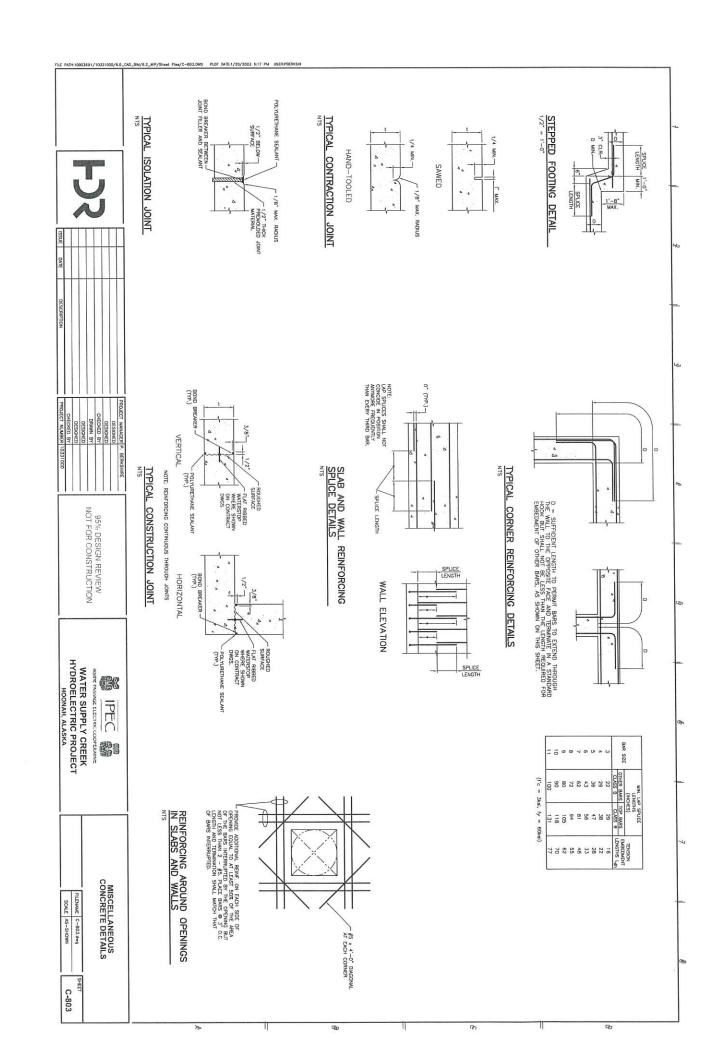


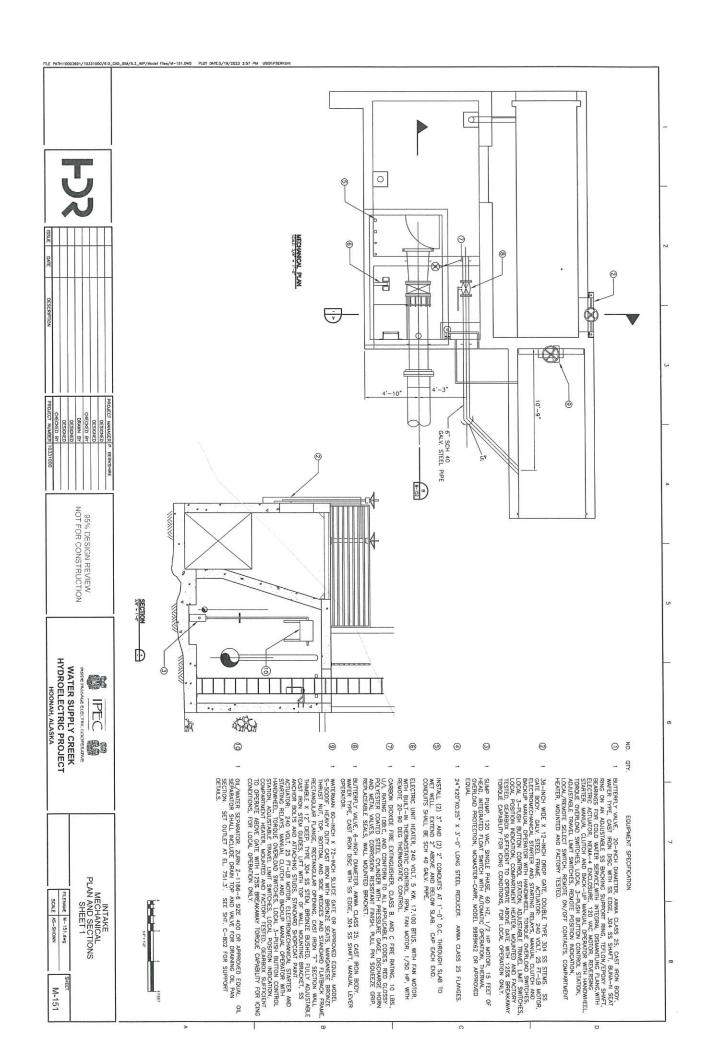


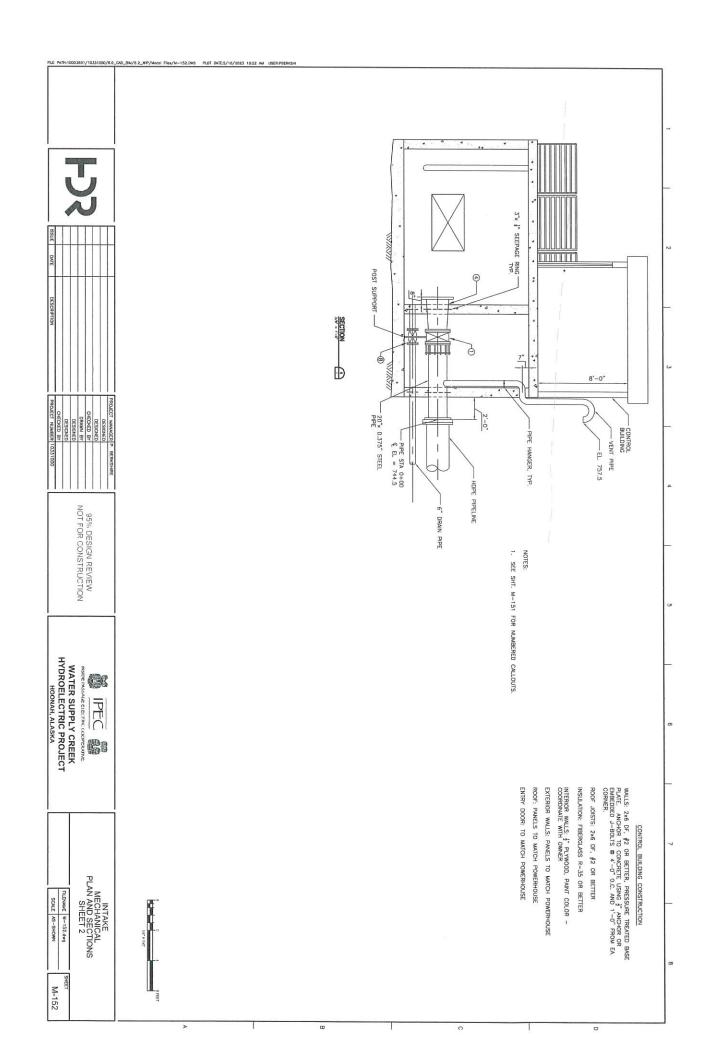














City of Hoonah

APPLICATION TO APPEAR BEFORE PLANNING AND ZONING

Date: $\frac{9/15/23}{}$
Name: Todd Universall
Name.
Date: 9/15/23 Name: Todd Thingvall Address: P.O. Box 375, Hoonah, Ak, 99829
Phone: 907) 723-3986
I hereby request to be scheduled for the Planning & Zoning meeting the _28 _ day of _Sep _cm, 20_25
Purpose of Request:
Informal discussion about possible tideland lease from city of Hoonah located to the s.w.
of Lot T-12A, sto subdivision of Alaska Tideland
Survey No. 29. (AKA Hound Beach House)
Note: Final approval of this application is subject to all necessary paperwork submitted,
as well as City code requirements being met. This application must be submitted
no later than 4PM one week prior to the regularly scheduled Thursday
Planning & Zoning meeting. All plats, drawings and/or visual materials must also be submitted at that time.
be submitted at that time.
Q A 2/1 9/12/5/23
City Administrator Date



City of Hoonah

APPLICATION TO APPEAR BEFORE PLANNING AND ZONING

Date: 9-21-23
Name: Thomas Courtney
Address: P.O, Box 779
Phone: 13-4280
I hereby request to be scheduled for the Planning & Zoning meeting the
Purpose of Request: I am regresting to discuss the possibility of having smaller minimum Lot sizes at the mobile home park.
Note: Final approval of this application is subject to all necessary paperwork submitted, as well as City code requirements being met. <i>This application must be submitted no later than 4PM one week prior to the regularly scheduled Thursday Planning & Zoning meeting.</i> All plats, drawings and/or visual materials must also be submitted at that time.
City Administrator Date